

Tricitymhs.org

**Tri-City Mental Health Services
Administration Office**
1717 North Indian Hill Boulevard, Suite B,
Claremont, CA 91711-2788
909.623.6131 p / 909.623.4073 f

*Founded by Pomona, Claremont, and La Verne
in 1960*



Paula Lantz (Pomona), Chair
Chuck Leeb, Ph.D. (Claremont), Vice-Chair
Robin Carder (La Verne), Board Member
Carolyn Cockrell (La Verne), Board Member
Joseph M. Lyons, Ph.D. (Claremont), Board Member
Edina Martinez, Psy.D.(Pomona), Board Member
John Nolte (Pomona), Board Member

GOVERNING BOARD AGENDA

WEDNESDAY, JULY 20, 2016

ADMINISTRATION BUILDING

1717 N. INDIAN HILL BLVD, SUITE B, CLAREMONT, CA

4:45 P.M.

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the Governing Board's consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

Regular meetings are held on the 3rd Wednesday of every month.

CALL TO ORDER

ROLL CALL

Board Member Carder, Board Member Cockrell, Board Member Lyons, Board Member Martinez, Board Member Nolte, Vice-Chair Leeb, and Chair Lantz.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

1. APPROVAL OF MINUTES FROM THE JUNE 15, 2016 GOVERNING BOARD MEETING

Recommendation: “A motion to approve the Governing Board Meeting Minutes of June 15, 2016.”

2. APPROVAL OF RESOLUTION NO. 423 ADOPTING REVISED MENTAL HEALTH COMMISSION BY-LAWS PURSUANT TO AB 1424

Recommendation: “A motion to approve Resolution No. 423 adopting Revised MHC Bylaws.”

3. APPROVAL OF RESOLUTION NO. 424 ADOPTING REVISED JOB DESCRIPTIONS FOR THE ACCOUNTING SUPERVISOR, REVENUE/ BILLING SUPERVISOR, MARRIAGE AND FAMILY THERAPIST I & II, CLINICAL SOCIAL WORKER I & II, AND MHSA PROJECTS COORDINATOR

Recommendation: “A motion to approve Resolution No. 424 adopting revised Job Descriptions.”

4. APPROVAL OF TRI-CITY MENTAL HEALTH’S PUBLISHED RATES FOR FY 2015-16

Recommendation: “A motion to approve FY 2015-16 Published Rates as presented.”

NEW BUSINESS**5. APPROVAL TO MERGE TRI-CITY’S PROPERTIES LOCATED AT 2008 AND 2018 N. GAREY AVENUE IN POMONA AND AUTHORIZATION TO PAY NECESSARY FEES TO COMPLETE THE MERGER**

Recommendation: “A motion to approve the merger of properties located at 2008 and 2018 N. Garey Avenue and to pay the required fees, not to exceed \$1,015, to effectuate the lot merger.”

6. APPROVAL OF RESOLUTION NO. 425 ADOPTING THE PROPOSED OPERATING BUDGET AND CASH FLOW BUDGET FOR FY 2016-17

Recommendation: “A motion to approve Resolution No. 425 adopting Tri-City’s FY 2016-17 Operating Budget and Cash Flow Budget.”

MONTHLY STAFF REPORTS

- 7. EXECUTIVE DIRECTOR REPORT**
- 8. CHIEF FINANCIAL OFFICER REPORT**
- 9. CHIEF OPERATIONS OFFICER REPORT**
- 10. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**
- 11. MEDICAL DIRECTOR REPORT**
- 12. DIRECTOR OF MHSA AND ETHICS SERVICES REPORT**
- 13. MANAGER OF BEST PRACTICES REPORT**

Recommendation: “A motion to receive and file the month of July staff reports.”

GOVERNING BOARD COMMENTS

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

PUBLIC COMMENT

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

ADJOURNMENT

The next Regular Meeting of the Governing Board will be held on **Wednesday, September 21, 2016 at 4:45 p.m.**, in the Administration Building, 1717 North Indian Hill Boulevard, Suite B, Claremont, California. The Governing Board is Dark during the month of August.

MICA OLMOS
JPA ADMINISTRATOR/CLERK