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*Founded by Pomona, Claremont, and La Verne in 1960*

**TRI-CITY MENTAL HEALTH CENTER  
GOVERNING BOARD**

**January 19, 2011  
4:45 p.m.**

**MEETING LOCATION**

**2008 North Garey Avenue, Suite 1B – Pomona, CA**

**Meeting Contact: Nancy Day Extension 2235**

*Public Participation. Members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.*

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**1. INSTALLATION OF NEWLY APPOINTED GOVERNING BOARD MEMBER**

Governing Board members are public officials, able to influence public policy, and therefore required to take an oath of office. The Chair of the Governing Board shall administer the oath to a newly appointed Board member for the City of Pomona, Ginna Escobar. Ms. Escobar replaces previous Governing Board member Cristina Carrizosa.

**2. CONSENT CALENDAR**

*All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.*

- A. Approval of Minutes from Joint Governing Board / Mental Health Commission Meeting of December 15, 2010

**B. Recycling of Surplus Equipment**

Tri-City has determined that there is a number of surplus equipment currently on inventory that has no value and actually costs the agency in monthly storage fees.

**Recommendation:** Staff recommends that the Governing Board approves the recycling of surplus equipment as submitted herein.

**C. Approval of Operational Policy and Procedure: Cell Phone / Blackberry Usage**

**Recommendation:** Staff recommends that the Governing Board approves the Cell Phone / Blackberry Usage policy as submitted herein.

**3. GOVERNING BOARD. APPOINTMENT OF GOVERNING BOARD MEMBER TO TRI-CITY MENTAL HEALTH COMMISSION**

As per Section 5604(a)(1) of the Welfare and Institutions Code, one member of the Governing Board shall be a member of the Tri-City Mental Health Commission. Board member Cristina Carrizosa accepted this appointment at the Joint Governing Board / Mental Health Commission Meeting held December 15, 2010. However, on January 10, 2011 the Pomona City Council reassigned its member appointments to various commissions and boards at which time Ms. Carrizosa was removed from the Governing Board for Tri-City Mental Health Center. The appointment of a successor is hereby recommended.

**4. ELECTION OF OFFICERS FOR THE 2011 CALENDAR YEAR**

The Joint Powers Agreement between the cities of Claremont, La Verne and Pomona provides for the election of a chairperson and vice-chairperson each calendar year.

**5. REPORTS**

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Quality Assurance Manager
- F. MHSA Manager

**6. GOVERNING BOARD DISCUSSION ITEMS**

Members of the Governing Board are encouraged to provide comments or ask questions about the community's mental health needs, services, facilities, and special problems.

**7. PUBLIC COMMENT**

**8. ADJOURNMENT**