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Founded by Pomona, Claremont, and La Verne in 1960

**TRI-CITY MENTAL HEALTH CENTER
GOVERNING BOARD**

**July 20, 2011
4:45 p.m.**

MEETING LOCATION

**Alexander Hughes Community Center – Grove Room
1700 Danbury Road Claremont 91711
Meeting Contact: Nancy Day Extension 2235**

Public Participation. Members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.

AGENDA

CALL TO ORDER

ROLL CALL

1. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

- A. Approval of Minutes from Governing Board Meeting of June 15, 2011
- B. Approval of Salary Survey for the Community Mental Health Training Position for Fiscal Year 2011-2012

An independent compensation analysis for the Community Mental Health Trainer position is herein submitted for approval by the Governing Board for inclusion within the Classification Schedule for fiscal year 2011-2012. This position was *omitted* in error from the agency-wide survey approved by the Governing Board on June 15, 2011.

Recommendation: Staff recommends that the Governing Board approves the Salary Survey findings and recommendations for the Community Mental Health Training position as herein submitted, and authorizes the amendment to Resolution 355 to include these findings within the Classification Schedule for fiscal year 2011-2012 that became effective July 1, 2011.

2. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH JOHN G. OTT & ASSOCIATES FOR IMPLEMENTATION OF PEI PROGRAMS AND OTHER VARIOUS MENTAL HEALTH SERVICES ACT (MHSA) PLANNING PROCESSES

Staff recommends that the Governing Board approves an independent contractor agreement between Tri-City Mental Health Center and John G. Ott & Associates toward implementation and design of various training and learning processes approved under the Prevention and Early Intervention (PEI) Plan; and, to conduct other various Mental Health Services Act (MHSA) planning processes.

Recommendation: Staff recommends that the Governing Board approves an Independent Contractor Agreement with John G. Ott & Associates in the amount of \$272,305 for services to be provided through June 30, 2012.

3. APPOINTMENT OF GOVERNING BOARD MEMBERS TO THE ROSTER OF MENTAL HEALTH SERVICES ACT (MHSA) PERMANENT DELEGATES

On April 7, 2011 the Governing Board reviewed and approved a Permanent Delegates Structure responsible for developing recommendations relating to future Mental Health Services Act (MHSA) planning purposes. Although the previous Delegates selection process was less formal, Tri-City is now requesting that local agencies and organizations submit the names of individuals in a more systematic way to ensure the most qualified candidates for this important role are nominated to participate in these planning processes.

Recommendation: Staff recommends that the Governing Board completes the appointment of two Board members to serve as a Delegate and Alternate Delegate for MHSA planning purposes scheduled to begin July 27, 2011.

4. REPORTS

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Quality Assurance Manager
- F. MHSA Manager

5. GOVERNING BOARD DISCUSSION ITEMS

Members of the Governing Board are encouraged to provide comments or ask questions about the community's mental health needs, services, facilities, and special problems.

6. PUBLIC COMMENT

7. ADJOURNMENT

Tri-City Mental Health Center • Agenda Addition Motion

Governing Board Mental Health Commission

Date of Session: July 20, 2011

Motion by: _____

Second by: _____

to:

1. Find that subsequent to the posting of the agenda, it came to the attention of the agency that the Los Angeles County Department of Mental Health requires a resolution from the Governing Board authorizing the Executive Director to sign the Performance Contract with the Department for the provision of Short/Doyle Medi-Cal services for the period of July 1, 2011 through June 30, 2014;
2. Find that there is a need for the agency to take immediate action because the contract document package evidencing the Executive Director's signature authority is required to be submitted to the County prior to the next regularly scheduled meeting of the Governing Board; and to
3. Add the matter of RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A SHORT/DOYLE PERFORMANCE CONTRACT WITH THE LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH to the agenda as authorized by Section 54954.2(b)(2) of the Brown Act.

Member	Present	Absent	Aye	Noe	Abstain
CARDER (Robin)					
ESCOBAR (Ginna E)					
LANTZ (Paula)					
LEEB (Chuck)					
LYONS (Joseph M)					
MARTINEZ (Edina)					
WASHINGTON (Bertha)					
Voting Tally:					

* Two-thirds required to pass; unanimity required if less than two-thirds are present.

General Counsel

By: _____