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Founded by Pomona, Claremont, and La Verne in 1960

**TRI-CITY MENTAL HEALTH CENTER
GOVERNING BOARD**

**September 21, 2011
4:45 p.m.**

MEETING LOCATION

**Alexander Hughes Community Center – Padua Room
1700 Danbury Road Claremont 91711
Meeting Contact: Nancy Day Extension 2235**

Public Participation. Members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.

AGENDA

CALL TO ORDER

ROLL CALL

1. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

- A. Approval of Minutes from Governing Board Meeting of July 20, 2011
- B. Approval of Clinical Policy: Legal Responsibility for Uniform Clinical Records
- C. Recycling of Surplus Furniture / Equipment

2. AUTHORIZATION FOR TRI-CITY MENTAL HEALTH CENTER TO ESTABLISH MEMBERSHIP CA MENTAL HEALTH SERVICES AUTHORITY, A JOINT POWERS AUTHORITY

The California Mental Health Services Authority (CalMHSA), a joint powers authority, was approved by the Secretary of State on July 1, 2009 to expedite the implementation of three State-administered PEI projects. Membership in the JPA would allow Tri-City to transfer its MHSA funds that have been allocated to the Suicide Prevention, Student Mental Health

Initiative, and Stigma and Discrimination Reduction PEI Projects to the JPA, and jointly develop statewide or regional mental health projects by use of these funds.

Recommendation: Staff recommends that the Governing Board authorizes the Executive Director to establish membership in the California Mental Health Services Authority (CalMHSA) by execution of a Joint Exercise of Powers Agreement, and direct the Executive Director to designate the MHSA Manager as an alternate representative for Tri-City and participate in, and vote, at meetings on behalf of the agency.

3. REVIEW AND APPROVAL OF COMPREHENSIVE HOUSING MASTER PLAN

The Delegates, Governing Board and Tri-City have set aside significant funds for permanent supportive housing. Over the past several months, staff has been researching the use of MHSA permanent supportive housing funds and the potential to leverage MHSA funds to create the most housing units possible. A Comprehensive Housing Master Plan (draft) has been developed that outlines the strategy of maximizing the potential housing units created.

Recommendation: Staff recommends that the Governing Board approves the Comprehensive Housing Master Plan as herein presented.

4. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH DONALD PRUYN

Staff recommends that the Governing Board approves an independent contractor agreement between Tri-City Mental Health Center (Tri-City) and Donald Pruyn, to be the MHSA Housing Project Manager responsible for coordination and implementation of approved MHSA housing projects under the direction of the Executive Director.

Recommendation: Staff recommends that the Governing Board approves an Independent Contractor Agreement with Donald Pruyn in the amount not to exceed \$72,000 for services to be provided through June 30, 2012.

5. REPORTS

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Quality Assurance Manager
- F. MHSA Manager

6. GOVERNING BOARD DISCUSSION ITEMS

Members of the Governing Board are encouraged to provide comments or ask questions about the community's mental health needs, services, facilities, and special problems.

7. PUBLIC COMMENT

8. ADJOURNMENT