



**TRI-CITY MENTAL HEALTH  
GOVERNING BOARD**

**April 18, 2012  
4:45 p.m.**

**MEETING LOCATION**

- (A) Tri-City Mental Health – 1717 N. Indian Hill Boulevard #B, Claremont  
(B) Walter Taylor Hall – 1775 N. Indian Hill Boulevard, Claremont  
Meeting Contact: Nancy Day Extension 2235

*Public Participation. Members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.*

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**1. CONSENT CALENDAR**

*All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.*

- A. Approval of Minutes from Governing Board Meeting held March 21, 2012  
B. Approval of Revised / Updated Job Descriptions

**2. SELECTION OF FINANCIAL INSTITUTION TO REFINANCE THE MORTGAGE DEBT ON 2008 NORTH GAREY AVENUE BUILDING**

The current mortgage secured by the facility at 2008 North Garey Avenue in Pomona is scheduled for a balloon payment payoff on January 1, 2013. In order to assure that Tri-City takes advantage of the current low finance rates, and enable completion of the transaction and funding prior to Tri-City end of fiscal year, staff requests the Governing Board to select and approve the best financial proposal.

**Recommendation:** Staff recommends that the Governing Board approves selection of Pacific Western Bank to refinance the existing mortgage loan and establish a new loan in the amount of \$1,000,000 with a term of ten years at 5% interest. In addition, staff recommends that the Governing Board authorize the Executive Director to sign the final loan documents after review of Tri-City's legal counsel.

**3. APPROVAL OF PROCLAMATION**

A proclamation of the Tri-City Governing Board proclaiming "*May is Mental Health Month.*"

**4. REPORTS (Receive and File Only)**

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Manager of Best Practices
- F. MHSA Manager

**5. GOVERNING BOARD DISCUSSION ITEMS**

Members of the Governing Board are encouraged to provide comments or ask questions about the community's mental health needs, services, facilities, and special problems.

**6. PUBLIC COMMENT**

**NOTE: THE TRI-CITY GOVERNING BOARD WILL RECESS THIS MEETING AT OR ABOUT 5:45 P.M. AND RE-CONVENE AT WALTER TAYLOR HALL IN CONJUNCTION WITH A PUBLIC HEARING ON THE MHSA 2012-13 ANNUAL PLAN UPDATE SCHEDULED TO COMMENCE AT 6:00 P.M.**

**7. CLOSED SESSION**

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)**

Property: 1110 Hillsdale Drive, Claremont CA 91711  
City Negotiators: Jesse H. Duff, Margaret Harris, Donald Pruyn, Darold Pieper  
Negotiating Parties: Bank of America  
Under Negotiation: Possible purchase including terms and price

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)**

Property: 786 N. Park Avenue, Pomona CA  
City Negotiators: Jesse H. Duff, Margaret Harris, Donald Pruyn, Darold Pieper  
Negotiating Parties: Vincent Okorafo  
Under Negotiation: Possible purchase including terms and price

**C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)**

Property: 1172 E. Pasadena Avenue, Pomona CA  
City Negotiators: Jesse H. Duff, Margaret Harris, Donald Pruyn, Darold Pieper  
Negotiating Parties: Mark Warren  
Under Negotiation: Possible purchase including terms and price

**8. APPROVAL OF MHSA 2012-13 ANNUAL PLAN UPDATE**

The Mental Health Commission will host a Public Hearing on April 18, 2012 for the review and approval of the MHSA 2012-13 Annual Plan Update as developed by Tri-City Mental Health. This event is scheduled to commence at 6:00 p.m. at Walter Taylor Hall located at 1775 N. Indian Hill Boulevard in Claremont. Following the Public Hearing, the Governing Board will be asked to approve the MHSA 2012-13 Annual Plan Update.

**9. ADJOURNMENT**