



**TRI-CITY MENTAL HEALTH
GOVERNING BOARD**

**June 20, 2012
4:45 p.m.**

MEETING LOCATION

**2008 North Garey Ave, Suite 1B – Pomona, CA
Meeting Contact: Jesse Duff Extension 3131**

Public Participation. Members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.

AGENDA

CALL TO ORDER

ROLL CALL

1. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

A. Approval of Minutes from Joint Governing Board / Mental Health Commission Meeting of May 16, 2012.

B. Recycling of Surplus Equipment/Furniture

Tri-City has determined that there are a number of surplus equipment/furniture items currently on inventory that has no value and actually costs the agency in monthly storage fees.

Recommendation: Staff recommends that the Governing Board approves the recycling of surplus equipment/furniture as submitted herein.

2. RESOLUTION TO APPROVE 2012-2013 CLASSIFICATION AND COMPENSATION STUDY

Tri-City conducts a salary survey of the maximum base salaries of comparable positions during the months of May and June of each year. Survey results are then used to determine the positions of Tri-City salaries relative to the median as of July 1 of each fiscal year. Creative Management Solutions, Inc. was selected by management to complete the salary survey for Fiscal Year 2012-2013.

Recommendation: Staff recommends that the Governing Board adopts Resolution 360 establishing the Classification Schedule for fiscal year 2012-2013 and effective July 1, 2012.

3. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH JOHN G. OTT & ASSOCIATES FOR IMPLEMENTATION OF PEI PROJECTS, DEVELOPMENT OF THE WORKFORCE AND EDUCATION (WET) PLAN AND OTHER VARIOUS MHSA PLANNING PROCESSES

Tri-City recommends entering into a new agreement with John G. Ott & Associates to continue the PEI implementation and take a lead role in the planning and development of the WET Plan and the Integration Plan as well as conduct other various Mental Health Services Act (MHSA) planning processes.

Recommendation: Staff recommends that the Governing Board approve an Independent Contractor Agreement with John G. Ott & Associates in the amount of \$215,660 for services to be provided through June 30, 2013.

4. APPROVAL OF RENEWAL OF CONSULTING SERVICES CONTRACT WITH INLAND PRODUCTIVITY SOLUTIONS, INC. FOR INFORMATION TECHNOLOGY (IT) TECHNICAL SUPPORT FOR 2012-2013 FISCAL YEAR

Tri-City is seeking to renew the contract with Inland Productivity Solutions, Inc. to assist the IT Department with the planning and development of IT infrastructure for the agency and assist with the purchase of software licensing to upgrade IT systems.

Recommendation: Staff recommends that the Governing Board approves the contract between Tri-City Mental Health Center and Inland Productivity Solutions, Inc. as herein submitted in the amount of \$60,000 for services to be provided through June 30, 2013.

5. APPROVAL OF RENEWAL OF REAL PROPERTY LICENSE AGREEMENT AGREEMENT WITH AMY'S FARMS THROUGH JUNE 30, 2013

In July 2010 the Governing Board approved a Real Property License Agreement with Amy's Farms for maintenance of the Tri-City Victory Garden located at 2018 N. Garey Avenue, which is due to expire on June 30, 2012.

Recommendation: Staff recommends that the Governing Board approves the renewal of a Real Property License Agreement with Amy's Farms for the period of July 1, 2012 through June 30, 2013.

6 APPROVAL OF THE COMMUNITY WELL- BEING GRANTS UNDER COMMUNITY CAPACITY BUILDING PROJECT OF THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN

The Community Wellbeing Project was funded under the PEI plan approved by the Governing Board in February 2010. The Community Wellbeing Program and Grants are part of the Community Capacity Building Project designed to help communities develop and implement community-driven plans to improve and sustain the mental and emotional wellbeing of their members.

Recommendation: Staff recommends that the Governing Board approves the 18 Community Wellbeing Grants to be funded under the PEI Plan and the format of the contract to be used for these Grants.

7. REPORTS

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Manager of Best Practices
- F. MHSA Manager

8. GOVERNING BOARD DISCUSSION ITEMS

Members of the Governing Board are encouraged to provide comments or ask questions about the community's mental health needs, services, facilities, and special problems.

9. PUBLIC COMMENT

10. ADJOURNMENT