

**TRI-CITY MENTAL HEALTH CENTER  
GOVERNING BOARD  
MINUTES**

**April 18, 2012**

**ATTENDANCE**

**Governing Board Present:** Paula Lantz, City of Pomona  
Chuck Leeb, Ph.D., City of Claremont  
Robin Carder, City of La Verne  
Carolyn Cockrell, City of La Verne  
Joseph M. Lyons, MA, Ph.D., City of Claremont  
Edina Martinez, Psy.D, City of Pomona

**Guests:** Bill Aguirre, City of La Verne  
Mark Lazzaretto, City of Pomona  
Lauren Marshall, City of Claremont  
Darold Pieper, General Counsel  
Dick Bunce, NAMI Pomona Valley  
Betsey Coffman, League of Women Voters

**Staff:** Jesse Duff, Executive Director  
Margaret Harris, Chief Financial Officer  
Toni Navarro, LMFT, Director of Clinical Program Services  
Nancy Gill, Director of Operations  
Elizabeth Owens, LMFT, Manager of Best Practices  
Rimmi Hundal, MHSA Manager  
Don Pruyn, Housing Project Manager  
Gilbert Saldate, Public Outreach Coordinator  
Nancy Day, Executive Assistant

**CALL TO ORDER**

Paula Lantz called the meeting to order at 4:53 p.m.

**ROLL CALL**

A visual roll call was taken.

Joseph M. Lyons, MA, Ph.D. introduced Lauren Marshall to members present and welcomed her as the newly appointed staff liaison for the City of Claremont. Ms. Marshall was appointed to this position following a recent promotion of the previous liaison, Kristin Turner.

## **Governing Board Meeting of April 18, 2012**

### **Minutes**

#### **Page 2**

### **1. CONSENT CALENDAR**

- A. Approval of Minutes from Governing Board Meeting held March 21, 2012
- B. Approval of Revised / Updated Job Descriptions

Robin Carder motioned that the Governing Board approves the Consent Calendar as herein submitted; Chuck Leeb, Ph.D. seconded. Without objection, motion was unanimously approved. (6-0-1-0)

### **2. SELECTION OF FINANCIAL INSTITUTION TO REFINANCE THE MORTGAGE DEBT ON 2008 NORTH GAREY AVENUE BUILDING**

Following a brief discussion, Joseph M. Lyons motioned that the Governing Board approves the selection of Pacific Western Bank to refinance the existing mortgage loan on the 2008 N. Garey Avenue property in Pomona and establish a new loan in the amount of \$1,000,000 with a term of ten years at 5% interest, and, authorizes the Executive Director to sign the final loan documents after review of Tri-City's legal counsel; Robin Carder seconded. Without objection, motion was unanimously approved. (6-0-1-0)

### **3. APPROVAL OF PROCLAMATION**

Dr. Chuck Leeb motioned that the Governing Board proclaims "May is Mental Health Month" and approves Resolution 359 as herein presented; Edina Martinez, Psy.D Without objection, motion was unanimously approved. (6-0-1-0)

### **4. REPORTS *(Receive and File)***

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Quality Assurance Manager
- F. MHSA Manager

Joseph M. Lyons motioned that the Governing Board accepts the Reports as "receive and file" as herein submitted; Dr. Chuck Leeb seconded. Without objection, motion was unanimously approved. (6-0-1-0)

### **5. GOVERNING BOARD DISCUSSION ITEMS**

None.

## **Governing Board Meeting of April 18, 2012**

### **Minutes**

#### **Page 3**

## **6. PUBLIC COMMENT**

*Dick Bunce, NAMI Pomona Valley* – Provided information on NAMI's outreach as related to May is Mental Health Month indicating that education efforts have increased especially during the months of April, May and June to area schools (primarily Pomona area) and faith-based organizations with targeted, results driven outreach, all made possible by use of MHSA funds.

## **7. CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:05 p.m. for a Conference with Real Property Negotiators pursuant to Government Code § 54956.8 involving property located at (A) 1110 Hillsdale Drive, Claremont, (B) 786 N. Park Avenue, Pomona CA and (C) 1172 E. Pasadena Avenue, Pomona, CA.

The Governing Board returned to Open Session at 5:33 p.m. and reported that discussions were held pursuant to the potential acquisition of two properties in Pomona as duly posted, though no actions were taken and no additional information was required to be reported.

*The Governing Board meeting held at the 1717 N. Indian Hill Boulevard facility in Claremont recessed at 5:34 p.m. so that members could transition to the MHSA Public Hearing scheduled to occur at Walter Taylor Hall located at 1775 N. Indian Hill Boulevard in Claremont, and adjacent to the Tri-City facility.*

*The Governing Board meeting was re-convened at 6:12 p.m. at Walter Taylor Hall. A visual roll call was again taken that included attendance by Paula Lantz (Pomona), Robin Carder (La Verne), Carolyn Cockrell (La Verne), Chuck Leeb, Ph.D. (Claremont), Joseph M. Lyons (Claremont), and Edina Martinez, Psy.D (Pomona).*

## **8. APPROVAL OF MHSA 2012-13 ANNUAL PLAN UPDATE**

Members of the Governing Board participated in the discussions conducted in relation to the MHSA 2012-13 Annual Plan Update as prepared by Tri-City Mental Health.

Robin Carder motioned that the Governing Board approves the MHSA Annual Plan Update for 2012-13 as herein presented; Dr. Chuck Leeb seconded. Without objection, motion was unanimously approved. (6-0-1-0) (Rodriguez)

## **9. ADJOURNMENT**

Without objection, the meeting adjourned at 8:26 p.m. (6-0-1-0)