

**TRI-CITY MENTAL HEALTH CENTER
GOVERNING BOARD
MINUTES**

November 14, 2012

ATTENDANCE

Governing Board Present: Chuck Leeb, Ph.D., City of Claremont , Vice-Chair
Robin Carder, City of La Verne
Carolyn Cockrell, City of La Verne
Joseph M. Lyons, MA, Ph.D., City of Claremont
Edina Martinez, Psy.D, City of Pomona
Freddie Rodriguez, City of Pomona

Governing Board Absent: Paula Lantz, City of Pomona, Chair

Guests:

Mark Lazzaretto, City of Pomona
Darold Pieper, General Counsel

Staff:

Jesse Duff, Executive Director
Margaret Harris, Chief Financial Officer
Toni Navarro, LMFT, Director of Clinical Program Services
Nancy Gill, Director of Operations
Rimmi Hundal, MHSA Manager
Don Pruyn, Housing Project Manager
Kally Russell, Administrative Assistant

CALL TO ORDER

Vice Chair Leeb called the meeting to order at 4:47 p.m.

ROLL CALL

A visual roll call was taken.

1. CONSENT CALENDAR

A. Approval of Minutes from Governing Board Meeting held October 17, 2012

Board Member Rodriguez motioned that the Governing Board approves the Consent Calendar as herein submitted; Board Member Lyons seconded. Without objection, motion was unanimously approved. **(6-0-1-0)**

2. REPORTS

A. Executive Director

Executive Director Duff withdrew the “receive and file” request and offered for Board members to ask questions regarding any of the reports keeping in mind that the meeting needed to go into recess at 5:45 p.m. for the Public Hearing.

Board Member Lyons asked if the funding Tri-City received for prior year’s EPSDT services were in line with what Tri-City anticipated. Chief Financial Officer Harris explained that the EPSDT funds received from the State were based on LA Department of Mental Health’s appeal settlement with the State for fiscal 2001-02 and LA DMH Countywide Reconciliation Settlement for EPSDT. State EPSDT funding is based on the eligibility of the client/beneficiary, and payment of the EPSDT funds go to the County of the beneficiary’s residence (LA County for Tri-City’s services). Funds that are received by LA County for services provided by Tri-City are then passed through to Tri-City. All Medi-Cal services are subject to audit by the State which can occur many years after the services are performed. Such audits can result in an adjustment to what was previously paid for services. Tri-City does not know the financial impact of an audit/settlement between LA County and the State until final settlement/reconciliation occur. However, last year during the finalization of the Bankruptcy Settlement Agreement with LA County, Tri-City was advised by LA County that the estimated EPSDT payment for fiscal 2001-02 would range from \$250,000 to \$300,000.

Executive Director Duff commended Chief Financial Officer Harris on all the work she has done dealing with the County/State to access payments due Tri City . Board Member Leeb also commended Ms.Harris.

Housing Project Manager Pruyn reviewed his written report on various housing projects. The Supportive Service Plan is now posted to the Tri City website and will be submitted to the Governing Board at December’s meeting with any comments. Board Member Lyons asked about housing subsidies (vouchers) being more difficult to get in the future to which Don Pruyn answered that yes it is always a possibility. Executive Director Duff reported that the 30 Shelter Plus Care Funding vouchers Tri City applied for still needs Pomona Housing Authority’s final approval.

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B. Chief Financial Officer

There were no questions related to the written report.

C. Director of Clinical Program Services

Director of Clinical Program Services Navarro reviewed the written report and discussed several Thanksgiving events planned for the clients including a game developed by staff Jennie Pham titled Affirmation BINGO, which was very well received by the clients. Ms. Navarro also read several Thank You letters written by clients for Administration, FSP staff and Shawn Smith, PT.

Vice Chair Leeb commented on what a terrific job Gilbert Saldate is doing.

D. Director of Operations

There were no questions related to the written report.

E. Quality Assurance Manager

There were no questions related to the written report.

F. MHSA Manager

There were no questions related to the written report.

3. GOVERNING BOARD DISCUSSION ITEMS

Board Member Carder requested that meeting location be included as an action item on next month's agenda.

Executive Director Duff announced that Nancy Day had resigned her position as Executive Assistant as of November 12, 2012.

4. PUBLIC COMMENT

None.

The Governing Board meeting held at the 1717 N. Indian Hill Boulevard facility in Claremont recessed at 5:13 p.m. so that members could transition to the MHSA Public Hearing scheduled to occur at Walter Taylor Hall located at 1775 N. Indian Hill Boulevard in Claremont, and adjacent to the Tri-City facility.

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The Governing Board meeting was re-convened at 6:04 p.m. at Walter Taylor Hall. A visual roll call was again taken that included attendance by Robin Carder (La Verne), Carolyn Cockrell (La Verne), Chuck Leeb, Ph.D. (Claremont), Joseph M. Lyons (Claremont), and Edina Martinez, Psy.D (Pomona), Freddie Rodriguez (Pomona)

5. APPROVAL OF MHSA 2012-16 WET PLAN

Members of the Governing Board participated in the discussions conducted in relation to the 2012-16 WET Plan as prepared by Tri-City Mental Health.

Board Member Carder motioned that the Governing Board approves the MHSA WET Plan for 2012-16 as herein presented; Board Member Lyons seconded. Without objection, motion was unanimously approved. **(6-0-1-0) (Lantz)**

6. ADJOURNMENT

Without objection, the meeting adjourned at 7.24 p.m. **(6-0-1-0)**