

**TRI-CITY MENTAL HEALTH CENTER
GOVERNING BOARD MEETING
MINUTES
Wednesday, July 18, 2012 – 4:45 p.m.
2008 N. Garey Avenue, Suite 1B, Pomona, California**

CALL TO ORDER

Chair Lantz called the Governing Board meeting to order at 4:52 p.m.

ATTENDANCE

Governing Board Present: Paula Lantz, City of Pomona, Chair
Chuck Leeb, Ph.D, City of Claremont, Vice-Chair
Robin Carder, City of La Verne
Joseph M. Lyons, MA, Ph.D, City of Claremont
Edina Martinez, Psy.D, City of Pomona

Governing Board Absent: Carolyn Cockrell, City of La Verne
Freddie Rodriguez, City of Pomona

Guests: Darold Pieper, General Counsel
Lauren Marshall, City of Claremont
Dick Bunce, NAMI Pomona Valley
Bill Aguirre, City of La Verne
Betsey Coffman, League of Women Voters
Mark Lazzaretto, City of Pomona
Wes Woods, Inland Valley Daily Bulletin
Shelley Desautels, City of Claremont

Staff: Jesse Duff, Executive Director
Margaret Harris, Chief Financial Officer
Toni Navarro, LMFT, Director of Clinical Program Services
Nancy Gill, Director of Operations
Elizabeth Owens, LMFT, Manager of Best Practices
Rimmi Hundal, MHSA Manager
Gilbert Saldate, Public Outreach Coordinator
Don Pruyn, Housing Project Manager
Luis Resendez, Urban Farming Therapist

ROLL CALL

A visual roll call of the Governing Board was taken.

1. CONSENT CALENDAR

A. Approval of Minutes from Governing Board Meeting of June 20, 2012.

Chair Lantz moved to approve the Consent Calendar as presented, seconded by Board Member Leeb and unanimously carried.

2. APPROVAL OF THE HOUSING SUPPORTIVE SERVICES PLAN FOR THE CEDAR SPRINGS HOUSING DEVELOPMENT AND TO AUTHORIZE THAT A DRAFT MEMORANDUM OF UNDERSTANDING BE INCLUDED FOR SUBMISSION TO CALHFA AS PART OF THE REQUIRED MHSA LOAN PACKAGE

Executive Director Duff reported that even with the aggressive timeline, all deadlines were met. He also stated comments on the Plan were received and addressed.

Housing Project Manager Pruyn stated the Plan outlines permanent housing and services and that the MOU outlines obligations and benefits of participation.

Director of Clinical Services Navarro reviewed the content of the application and outlined the Plan, including Public Outreach Coordinator Saldates' team involvement.

Board Members discussed the possibility of utilizing students who need to obtain service hours as tutors.

Board Member Carder moved to approve the Housing Supportive Services Plan for the Cedar Springs Housing Development, authorize that a draft Memorandum of Understanding be included for submission to CalHFA as part of the required MHSA loan package, and authorize the Executive Director the discretion to make non-substantive changes to finalize the documents, seconded by Board Member Leeb, and unanimously carried.

3. RESOLUTION TO APPROVE THE OPERATING BUDGET FOR FISCAL YEAR 2012-2013

Chief Financial Officer Harris reviewed the staff report and budget details and responded to Board questions.

Board Member Lyons moved to adopt RESOLUTION 361, A RESOLUTION OF THE GOVERNING BODY OF TRI-CITY MENTAL HEALTH CENTER, APPROVAL OF OPERATING BUDGET FOR FISCAL YEAR 2012/2013, and approve the Operating Budget for Fiscal Year 2012-2013, seconded by Board Member Leeb, and unanimously carried.

4. REPORTS

A. Executive Director

Executive Director Duff reviewed the report and discussed the upcoming media campaign.

B. Chief Financial Officer

Chief Financial Officer Harris reviewed the report.

C. Director of Clinical Program Services

Director of Clinical Program Services Navarro reviewed the report.

D. Director of Operations

There were no questions related to written report.

E. Manager of Best Practices

Manager of Best Practices Owens reviewed the report

F. MHSA Manager

MHSA Manager Hundal reviewed the report and discussed with Board Members the success of the Wellness Center and public events in the partner cities.

5. GOVERNING BOARD DISCUSSION ITEMS

None.

6. PUBLIC COMMENT

Dick Bunce, NAMI Pomona Valley, commented that through the interfaith collaborative, outreach has been going well, especially in underserved areas.

7. ADJOURNMENT

Board Member Leeb moved to adjourn the meeting, seconded by Board Member Carder, and unanimously carried at 5:57 p.m. The next regular meeting of the Tri-City Mental Health Governing Board will be held on September 19, 2012, in Suite 1B, 2008 North Garey Avenue, Pomona, California.