

**TRI-CITY MENTAL HEALTH CENTER  
GOVERNING BOARD  
MINUTES**

**February 16, 2011**

**ATTENDANCE**

**Governing Board Present:** Paula Lantz, City of Pomona  
Chuck Leeb, Ph.D., City of Claremont  
Robin Carder, City of La Verne  
Ginna E. Escobar, City of Pomona  
Edina Martinez, Psy.D, City of Pomona  
Larry Schroeder, City of Claremont  
Bertha Washington, City of La Verne

**Guests:** Bill Aguirre, City of La Verne  
Mark Lazzaretto, City of Pomona  
Mercy Santoro, City of Claremont  
Darold Pieper, General Counsel  
Arny Bloom, PEI K-12 Workgroup Member  
Dick Bunce, NAMI of Pomona Valley  
Betsey Coffman, League of Women Voters  
Ginna Escobar, Pomona Resident  
John G. Ott, Luminescence Consulting  
Sylvia Whitlock, Ph.D., Tri-City Mental Health Commission  
Michelle Willingham, Psy.D, Cal Poly Pomona, PEI Colleges Workgroup  
Several PEI Colleges Workgroup Members

**Staff:** Jesse Duff, Executive Director  
Margaret Harris, Chief Financial Officer  
Toni Navarro, LMFT, Director of Clinical Program Services  
Nancy Gill, Director of Operations  
Elizabeth Owens, Quality Assurance Manager  
Rimmi Hundal, MHSA Manager

**CALL TO ORDER**

Paula Lantz called the meeting to order at 4:48 p.m.

**ROLL CALL**

A visual roll call was taken.

**1. INSTALLATION OF NEWLY APPOINTED GOVERNING BOARD MEMBER**

The oath of office was administered by General Counsel Darold Pieper to Ginna E. Escobar, a newly appointed member of the Board of Directors ("Governing Board") representing the City of Pomona.

**2. CONSENT CALENDAR**

A. Approval of Minutes from January 19, 2011 Governing Board Meeting

Dr. Chuck Leeb motioned that the Governing Board approves the Consent Calendar as herein submitted; Robin Carder seconded. Without objection, motion was unanimously approved. (7-0-0-0)

**3. APPROVAL OF LETTER OF AGREEMENT WITH THE NATIONAL COUNCIL FOR COMMUNITY BEHAVIORAL HEALTHCARE (NCCBH) FOR A SECOND TRAINING OF STAFF AND COMMUNITY MEMBERS IN JUNE 2011 TO BECOME MENTAL HEALTH FIRST AIDERS UNDER THE MHSA PREVENTION AND EARLY INTERVENTION (PEI) PLAN**

Dr. Leeb recommended a correction to the February 16, 2011 meeting *Agenda* amending Item 3 to delete "2001" and insert "2011." (So agreed.)

Dr. Chuck Leeb motioned that the Governing Board approves the Letter of Agreement with NCCBH as herein submitted; Dr. Edina Martinez seconded. Without objection, motion was unanimously approved. (7-0-0-0)

**4. APPROVAL OF CAMPUS CAMPAIGN FOR STRENGTHENING STUDENT EMOTIONAL HEALTH AND RESILIENCY UNDER THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN**

Dr. Chuck Leeb motioned that the Governing Board approves the Campus Campaign for Strengthening Student Emotional Health and Resiliency under the PEI Plan as herein submitted; Ginna E. Escobar seconded. Without objection, motion was unanimously approved. (7-0-0-0)

**5. APPROVAL OF TRI-CITY AREA SCHOOL DISTRICTS MENTAL HEALTH TOOLBOX UNDER THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN**

Dr. Chuck Leeb motioned that the Governing Board approves the Tri-City Area School Districts Mental Health Toolbox Program under the PEI Plan as herein submitted; Robin Carder seconded. Without objection, motion was unanimously approved.

John G. Ott took an opportunity to honor the work of the two Workgroups that participated in the discussion and development of the K-12 and Colleges Programs submitted for approval today. Mr. Ott added that both workgroups (over 15 persons for K-12; over 26 for Colleges) met "on their own time" from August 2010 through January 2011, and expressed appreciation ("honor") then to the Governing Board for creating the space and providing the necessary staff to facilitate these collaborations.

**6. APPOINTMENT OF GOVERNING BOARD MEMBER TO TRI-CITY MENTAL HEALTH COMMISSION**

Following a brief discussion, Robin Carder motioned that the Governing Board approves the appointment of Ginna E. Escobar to the Mental Health Commission; Larry Schroeder seconded. Without objection, motion was unanimously approved. (7-0-0-0)

**7. ELECTION OF OFFICERS FOR THE 2011 CALENDAR YEAR**

The Joint Powers Agreement between the cities of Claremont, La Verne and Pomona provides for the election of a chairperson and vice-chairperson each calendar year.

Chairperson – Robin Carder nominated Paula Lantz as Chairperson for the Tri-City Governing Board; Larry Schroeder seconded the nomination. Without objection, motion was unanimously approved. (7-0-0-0)

Paula Lantz was elected as the Chairperson for the 2011 calendar year.

Vice-Chairperson – Robin Carder nominated Dr. Chuck Leeb as Vice-Chairperson for the Tri-City Governing Board; Larry Schroeder seconded the nomination. Without objection, motion was unanimously approved. (7-0-1-0)0

Dr. Chuck Leeb was elected as the Vice Chairperson for the 2011 calendar year.

**8. REPORTS**

**A. Executive Director**

▪ **Clinic Operations – Garey Location**

- The Garey clinic reconfiguration and constructions plans were approved by Pomona's building and safety department on January 25 and specifications should be completed by February 18. The construction project will be posted on February 21 and bid opening is planned for March 30. The recommendation for award of bid will be submitted to the Governing Board for approval on April 20.

▪ **MHSA Updates**

- **Wellness Center**

The construction bids were opened February 11 and the winning bid was within approximately 3% of Tri-City's estimate of construction. Construction is anticipated to be completed by the end of July 2011.

## Governing Board Meeting of February 16, 2011

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– Annual Plan Update

A Delegates meeting was held February 10 for a review of the recommended changes/revisions to the CSS and PEI Plan(s) for fiscal year 2011-12. Staff is now developing the 2011-12 MHSA Annual Update Draft that will be posted on March 4, which will be followed by a filing with the CA Department of Mental Health by April 15, 2011. Board members were reminded of the Public Hearing scheduled at Palomares Park on April 7 for final approval of the 2011-12 MHSA Annual Update.

▪ Governor Brown's FY 2011-12 State Budget Proposal

Discussions have continued regarding the governor's 2011-12 Budget Proposal and much of it surrounding implementation of Realignment II (similar to Realignment I enacted years ago), as well as the state revisiting taking unspent dollars from the MHSA program. The Executive Director sent a letter to Pat Ryan, Executive Director of CMHDA, highlighting the agency's uniqueness and requesting her assurance that Tri-City's interests would be represented and included as part of their (CMHDA) negotiations with the state. Dr. Ryan has acknowledged our concerns and hopes to raise the "city" issues as the discussions continue.

B. Chief Financial Officer

*Refer to report.*

C. Director of Clinical Program Services

*Refer to report.*

D. Director of Operations

*Refer to report.*

E. Quality Assurance Manager

Good news was received from the LA County Department of Mental Health indicating a reduction in the withhold percentage would soon be realized by Tri-City. This decision is based upon results from the chart audit conducted by the County in September 2010. Tri-City is currently waiting on written confirmation of this reduction, as well as the final audit report.

F. MHSA Coordinator

*Refer to report.*

**9. GOVERNING BOARD DISCUSSION ITEMS**

*Ginna E. Escobar* – Formally introduced her mother, Ginna Escobar, who was in attendance today.

**10. PUBLIC COMMENT**

None.

**11. ADJOURNMENT**

Larry Schroeder motioned that the meeting be adjourned; Robin Carder seconded. Without objection, the meeting was adjourned at 5:32 p.m. (7-0-0-0)