

**TRI-CITY MENTAL HEALTH CENTER
GOVERNING BOARD
MINUTES**

April 20, 2011

ATTENDANCE

Governing Board Present: Paula Lantz, City of Pomona
Chuck Leeb, Ph.D., City of Claremont
Robin Carder, City of La Verne
Edina Martinez, Psy.D, City of Pomona
Larry Schroeder, City of Claremont

Guests: Mercy Santoro, City of Claremont
Darold Pieper, General Counsel
Joe Lyons, Councilmember, City of Claremont
Dick Bunce, NAMI of Pomona Valley
Betsey Coffman, League of Women Voters
Dave Hayder, Aragon Construction
Christina Vera, Community Member
Community Member

Staff: Jesse Duff, Executive Director
Margaret Harris, Chief Financial Officer
Nancy Gill, Director of Operations
Elizabeth Owens, Quality Assurance Manager
Rimmi Hundal, MHSA Manager
Ed Cox, Consultant
Nancy Day, Executive Assistant

CALL TO ORDER

Paula Lantz called the meeting to order at 4:52 p.m.

ROLL CALL

A visual roll call was taken.

1. CONSENT CALENDAR

- A. Approval of Minutes from March 16, 2011 Governing Board Meeting
- B. Approval of Minutes from April 7, 2011 Special Governing Board Meeting
- C. Approval of Designating a Total of 50 Participants in a Permanent Delegates Structure for MHSA Planning Purposes

Robin Carder motioned that the Governing Board approves the Consent Calendar as herein submitted; Dr. Edina Martinez seconded. Larry Schroeder abstained from voting on 1.A. Without objection the Consent Calendar was approved. (1.A 4-1-2-0) (1.B and 1.C 5-0-2-0) (Escobar and Washington absent)

2. AWARD OF BID FOR TRI-CITY CLINIC REMODEL / ADDITION PROJECT

Paula Lantz requested that General Counsel provide an update on the events leading up to this Agenda Item. Darold Pieper provided information surrounding the bid opening conducted March 25, 2011 where the apparent low bidder was identified as Cal-City Construction with a bid of \$469,070. The second apparent low bidder was Aragon Construction with a bid of \$469,527. Information included Aragon's Public Records Request received March 28, 2011 about Cal-City's bid, and subsequent objection that Cal-City had used three sub-contractors that carry only a Class B license in violation of Business & Professions Code § 7057(b).

Mr. Pieper continued that based upon discussions with, and information submitted by, legal representatives for both Cal-City Construction and Aragon Construction, and further legal analysis, Cal-City Construction appears to be the lowest responsible and responsive bidder for this contract award.

Ms. Lantz asked if anyone was present at today's meeting that wished to speak on this Item. Hearing none, she then opened the Item for comment by members of the Board. Following a brief discussion, Robin Carder motioned that the Governing Board approves a contract with Cal-City Construction in the amount of \$469,070 for completion of the Tri-City Clinic Remodel / Addition Project; Dr. Chuck Leeb seconded. Without objection, motion passed on a vote of five in favor and two absent. (5-0-2-0) (Escobar and Washington absent)

3. APPROVAL OF PROCLAMATION

Dr. Chuck Leeb motioned that the Governing Board proclaims "May is Mental Health Month" and approves Resolution 353 as herein presented; Larry Schroeder seconded. Without objection, motion was unanimously approved. (5-0-2-0)

4. REPORTS

A. Executive Director

- Los Angeles County DMH Contract – Withhold Percentage
 - Tri-City has now received approximately \$1.2 million from LA County DMH representing released withheld FFP payments.

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- MHSA Updates

- Wellness Center

- Construction began March 7 and is projected to be completed by mid-August 2011.

- Annual Update

- The MHSA Annual Update for 2011-12 was approved by the Governing Board at a Special Meeting held April 7, 2011 and filed with the CA DMH on April 15, 2011. Confirmation of Tri-City's filing of this report has been confirmed by the State.

- Fiscal Year End 2010-11

- A large part of planned expenditures associated with MHSA funds have a timeline and need to be substantially completed by June 30, 2011.

B. Chief Financial Officer

Refer to report.

C. Director of Clinical Program Services

Refer to report.

D. Director of Operations

Refer to report.

E. Quality Assurance Manager

Refer to report.

F. MHSA Coordinator

Refer to report.

5. GOVERNING BOARD DISCUSSION ITEMS

None.

Jesse Duff related that Larry Schroeder would be leaving his appointment as a member of the Tri-City Governing Board next month, and newly elected Claremont Councilmember Joe Lyons would be joining the Board.

6. PUBLIC COMMENT

Dick Bunce, NAMI of Pomona Valley – Provided information on a conference planned on May 19, 2011 at the Alexander Hughes Center on the topic of Mental Illness and Families of Faith, Challenge and Vision. Mr. Bunce added that this conference has been co-sponsored by NAMI of Pomona Valley and Tri-City Mental Health Center and offered brochures for anyone interested in attending.

Joe Lyons, Councilmember, City of Claremont – Commended the Governing Board on its approval for implementation of a permanent Delegates structure for MHSA related funding, and the important oversight a structure of this type will allow.

Christina Vera, Community Member – Provided information on local efforts to increase the availability of information for local agencies involving healthcare reform efforts and the requirement that behavioral healthcare be included in general healthcare guidelines.

Dave Hayder, Aragon Construction – Related that he chose not to speak earlier in relation to the Award of Bid for the Tri-City Clinic Remodel / Addition Project more so to allow the award to be approved, and not cause Tri-City to delay the project. He urged the Governing Board to strive to ensure that future bid documents be “very clear” in the requirements outlined for the project more so to avoid potential litigation. Mr. Hayder also reiterated Aragon’s disagreement with the opinion of Tri-City’s General Counsel in relation to a contractor’s ability to “substitute sub-contractors” after award of bid.

7. ADJOURNMENT

Dr. Chuck Leeb motioned that the meeting be adjourned; Larry Schroeder seconded. Without objection the meeting adjourned at 5:19 p.m. (5-0-2-0)