

**TRI-CITY MENTAL HEALTH CENTER
GOVERNING BOARD
MINUTES**

January 18, 2012

ATTENDANCE

Governing Board Present: Paula Lantz, City of Pomona
Chuck Leeb, Ph.D., City of Claremont
Bill Aguirre, City of La Verne
Carolyn Cockrell, City of La Verne
Joseph M. Lyons, MA, Ph.D., City of Claremont
Edina Martinez, Psy.D, City of Pomona
Freddie Rodriguez, City of Pomona
Charlie Rosales, City of La Verne

Guests: Mark Lazzaretto, City of Pomona
Kristin Turner, City of Claremont
Darold Pieper, General Counsel
Cheryl Berezny, Claremont Resident
Dick Bunce, NAMI of Pomona Valley
Betsey Coffman, League of Women Voters
Donald R. Perez, Claremont Resident

Staff: Jesse Duff, Executive Director
Margaret Harris, Chief Financial Officer
Toni Navarro, LMFT, Director of Clinical Program Services
Nancy Gill, Director of Operations
Rimmi Hundal, MHSA Manager
Nancy Day, Executive Assistant

CALL TO ORDER

Paula Lantz called the meeting to order at 4:46 p.m.

ROLL CALL

A visual roll call was taken.

The Executive Director Jesse Duff introduced Charlie Rosales from the City of La Verne, acting as an Alternate today. Mr. Duff also welcomed Freddie Rodriguez back to the Tri-City Governing Board representing the City of Pomona.

Due to time constraints associated with the MHSA Public Hearing scheduled to commence at 6:00 p.m. this day, and without objection, discussion/action of today's agenda items were taken out of order.

1. CONSENT CALENDAR

- A. Approval of Minutes from Joint Governing Board / Mental Health Commission Meeting of December 21, 2011

Chuck Leeb, Ph.D. motioned that the Governing Board approves the Consent Calendar as herein submitted; Joseph M. Lyons seconded. Without objection, motion was unanimously approved. (7-0-0-0)

2. APPROVAL OF POTENTIAL NEW MEMBERS OF THE TRI-CITY MENTAL HEALTH COMMISSION – DONALD R. PEREZ AND CHERYL BEREZNY

Dr. Chuck Leeb motioned that the Governing Board approves the appointments of Cheryl Berezny and Donald R. Perez to the Tri-City Mental Health Commission; Joseph M. Lyons seconded. Without objection, motion was unanimously approved. (7-0-0-0)

3. RESOLUTION TO APPROVE AND ADOPT CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITIONS OF PROGRAMS ANALYST, MANAGER OF BEST PRACTICES, AND MEDICATION SUPPORT TEAM SUPERVISOR

Joseph M. Lyons motioned that the Governing Board approves Resolution 358 establishing the positions of Programs Analyst, Manager of Best Practices, and Medication Support Team Supervisor to the listing of classification of General Service Employees as herein submitted; Freddie Rodriguez seconded. Without objection, motion was unanimously approved. (7-0-0-0)

4. REPORTS *(Receive and File)*

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Quality Assurance Manager
- F. MHSA Manager

5. CLOSED SESSION

The Governing Board adjourned to Closed Session at 4:50 p.m. for a Public Employee Performance Evaluation, pursuant to Government Code Section 54957, for the position of Executive Director.

The Governing Board returned to Open Session at 5:37 p.m. and reported that discussions were held pursuant to the a Performance Evaluation of the Executive Director as duly posted, though no actions were taken and no additional information was required to be reported.

6. INTERIM EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT

Joseph M. Lyons motioned that the Governing Board approves the Contract for Management Consultant Services with Jesse H. Duff dated January 1, 2012 as herein presented, and, that the Board appoint a subcommittee to recommend further actions to be taken by the Governing Board for the selection of a permanent Executive Director; Edina Martinez, Psy.D seconded. Without objection, motion was unanimously approved. (7-0-0-0)

The Governing Board then appointed Paula Lantz, Drs. Chuck Leeb and Edina Martinez to serve on the subcommittee related to today's action, and include consultation with General Counsel Darold Pieper.

7. GOVERNING BOARD DISCUSSION ITEMS

None.

The Governing Board meeting held at the 2008 N. Garey Avenue facility in Pomona recessed at 5:39 p.m. so that members could travel to the MHSA Public Hearing scheduled to occur at the Ganesha Park Community Center located at 1575 White Avenue in Pomona.

The Governing Board meeting was re-convened at 6:08 p.m. at the Ganesha Park Community Center. A visual roll call was again taken that included attendance by Paula Lantz (Pomona), Bill Aguirre (La Verne), Carolyn Cockrell (La Verne), Joseph M. Lyons (Claremont), and Freddie Rodriguez (Pomona).

8. BOARD MEMBER DISCUSSION ABOUT THE MHSA INNOVATION PLAN

Members of the Governing Board participated in the discussions conducted in relation to the MHSA Innovation Plan being proposed for approval.

9. MOTION TO APPROVE THE MHSA INNOVATION PLAN AND FOR PLAN TO BE FORWARDED TO THE CALIFORNIA OVERSIGHT AND ACCOUNTABILITY COMMISSION

Bill Aguirre motioned that the Governing Board approve the MHSA Innovation Plan as presented, and authorize staff to forward the Plan to the California Oversight and Accountability Commission; Joseph M. Lyons seconded. Without objection, motion was unanimously approved. (5-0-2-0) (Leeb, Martinez)

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10. PUBLIC COMMENT

Ellen Taylor offered her appreciation and congratulations to Tri-City and staff for the swift manner in which the Delegate completed development of the Innovation Plan and subsequent approval by the Governing Board.

11. ADJOURNMENT

Joseph M. Lyons motioned that the meeting is adjourned; Carolyn Cockrell seconded. Without objection, the meeting adjourned at 7:44 p.m. (5-0-2-0)