

**TRI-CITY MENTAL HEALTH CENTER  
JOINT GOVERNING BOARD/MENTAL HEALTH COMMISSION MEETING  
MINUTES**

**Wednesday, May 16, 2012 – 4:45 p.m.  
2008 N. Garey Avenue, Suite 1B, Pomona, California**

**CALL TO ORDER**

- A. Chair Paula Lantz called the Governing Board meeting to order at 4:47 p.m.
- B. Chair Paul Capraro called the Mental Health Commission meeting to order at 4:47 p.m.

**ATTENDANCE**

**Governing Board Present:** Paula Lantz, City of Pomona, Chair  
Chuck Leeb, Ph.D, City of Claremont, Vice-Chair  
Bill Aguirre, Governing Board Liaison for City of La Verne  
Joseph M. Lyons, MA, Ph.D, City of Claremont  
Edina Martinez, Psy.D, City of Pomona

**Governing Board Absent:** Robin Carder, City of La Verne  
Carolyn Cockrell, City of La Verne  
Freddie Rodriguez, City of Pomona

**Mental Health Commission Present:** Paul Capraro, Chair  
Arny Bloom, Vice-Chair  
Maria Elena Garcia  
Betsy MacLaren  
Davetta Williams  
Donald R. Perez  
Cheryl Berezny

**Mental Health Commission Absent:** Sylvia Whitlock, Ph.D

**Guests:** Darold Pieper, General Counsel  
Lauren Marshall, City of Claremont  
Dick Bunce, NAMI Pomona Valley  
Heidi Bonadie, NAMI Pomona Valley  
Christopher Scarzo, NAMI Pomona Valley  
Betsey Coffman, League of Women Voters  
Shelley Desautels, City of Claremont

**Staff:** Jesse Duff, Executive Director  
Margaret Harris, Chief Financial Officer  
Toni Navarro, LMFT, Director of Clinical Program Services  
Nancy Gill, Director of Operations  
Elizabeth Owens, LMFT, Manager of Best Practices  
Rimmi Hundal, MHSA Manager  
Don Pruyn, Housing Project Manager  
Gilbert Saldate, Public Outreach Coordinator

## **ROLL CALL**

- A. A visual roll call of the Governing Board was taken.
- B. A visual roll call of the Mental Health Commission was taken.

### **1. GOVERNING BOARD - CONSENT CALENDAR**

- A. Approval of Minutes from April 18, 2012 Governing Board Meeting
- B. Approval of Revised/Updated Job Descriptions

Board Member Lyons motioned that the Governing Board approve the Consent Calendar as herein presented; Board Member Leeb seconded. Without objection, motion was unanimously approved.

### **2. GOVERNING BOARD - ACTION ITEMS**

#### **A. RECOMMENDATION TO APPROVE CONTRACT BETWEEN TRI-CITY MENTAL HEALTH CENTER AND CENTER FOR COGNITION AND RECOVERY, LLC (“CCR”)**

Executive Director Duff provided some background on the Cleveland CET Program Innovations project that has come through the delegate process, and stated a number of advocates in Pomona Valley are urging agencies to explore the viability of CET as a learning therapy.

Board Member Lyons recognized the efforts of Christina Vera for her steadfastness in promoting awareness, and Barbara Aswad for stepping to the forefront to work with the group. He also thanked NAMI for their support, and stated this is a cutting edge program that will benefit the underserved Spanish speaking population.

Chair Lantz stated the more options there are to meet needs, the better off clients will be; and that having this opportunity available to Spanish speakers is exciting.

Board Member Lyons motioned that the Governing Board approve the proposed contract between Tri-City Mental Health Center and Center for Cognition and Recovery, LLC (“CCR”) to implement the Cognitive Enhancement Therapy project to be funded under the Innovations Plan effective June 1, 2012 and to include a 24-month license to use the CCR Cleveland Program model as herein presented; Board Member Martinez seconded. Without objection, motion was unanimously approved.

#### **B. RECOMMENDATION TO APPROVE AGREEMENT BETWEEN TRI-CITY MENTAL HEALTH CENTER AND UNCOMMON GOOD**

Chair Lantz called for questions or comments from the Board.

Board Member Lyons stated this project offers the opportunity to engage those with a diagnosis and their families in a wellness promoting activity. He stated his hope for a realizable goal to integrate into the community the notion that gardening promotes wellness, and will be working with the City Manager and City staff to explore the objective of integrating a program into the City Sustainability Plan, thus achieving an objective of mental health services and the City Sustainability and Master Plans to engage Community Based Organizations in wellness promoting activities.

Chair Lantz stated Pomona has several community gardens and an urban garden; that is a good use of underutilized property; and provides pesticide free, organically grown produce. Chair Lantz asked if a section can be added to contract requiring compliance with City codes.

Attorney Pieper recommended subsection (h) under Paragraph 3. Scope of Services be added to the contract stating property owners shall comply with all City codes and zoning within which the property is located.

Board Member Lyons motioned that the Governing Board approve the proposed contract between Tri-City Mental Health Center and Uncommon Good to implement the Urban Farming project to be funded under the PEI plan for the period of May 16, 2012 through June 30, 2015 as amended; Board Member Leeb seconded. Without objection, motion was unanimously approved.

**C. RECOMMENDATION TO PROVIDE CONCEPTUAL APPROVAL FOR TRI-CITY MENTAL HEALTH CENTER PARTICIPATION IN THE DAVID & MARGARET HOME, INC. HOUSING PROJECT**

Executive Director Duff reported that Tri-City is pursuing a number of projects to meet goals of the Strategic Housing Plan. David & Margaret Home is proposing a 36-unit project as outlined in the staff report, and is requesting Tri-City's participation.

Executive Director Duff and Housing Project Manager Pruyne answered Board Member questions related to housing allocation, the relationship to transportation and schools, and cost matching potential.

Board Member Aguirre stated the City of La Verne Planning Department will require an applicant screening process as a condition of approval for the project, in addition to that of Tri-City.

Following a brief discussion related to commercial component costs, whether the commercial component will offer employment opportunities, participation benefits, potential tax credits, and the credentials of AMCAL and the John Stewart Company, Board Member Lyons motioned that the Governing Board upon review of the Housing Project Manager's Report approve in concept Tri-City Mental Health Center participation in the David &

Margaret Home, Inc. housing project as herein presented; Chair Lantz seconded. Without objection, motion was unanimously approved.

### **3. GOVERNING BOARD - REPORTS**

#### A. Executive Director

##### State Mental Health Legislation Updates

Executive Director Duff provided highlights from the staff report related to legislation in Sacramento indicating Tri City is tracking discussion and communicating concerns. He requested any Board Member who is an elected official speak with State representatives when given the opportunity to increase awareness of the importance of mental health funding. Executive Director Duff also stated that Chief Financial Officer Harris has been in contact with the Los Angeles County compliance officer to help resolve MediCal payment delays.

Chair Lantz asked if staff could provide an email or something in writing that could be taken and left with legislators.

Executive Director Duff responded that at the present time Tri-City is in good shape.

#### B. Chief Financial Officer

##### Monthly Finance Report

Chief Financial Officer Harris, in response to a question from Board Member Leeb, clarified that the increase in health insurance costs are related to premium increases and plans chosen by individual participants.

#### C. Director of Clinical Program Services

Refer to staff report.

#### D. Director of Operations

##### Monthly Operations Report

Director of Clinical Program Services Navarro responded to Board Member questions pertaining to staffing levels, indicating several staff members have moved on to pursue educational opportunities.

#### E. Quality Assurance Manager

##### Monthly Best Practices Report

Manager of Best Practices Owens provided information on Innovations and reviewed the upcoming training schedule. She stated Integrations is moving along well with the

development of both a consumer advisory and staff advisory panel. She answered Board Member questions related to systems of care.

F. MHSA Manager

Monthly MHSA Report

MHSA Manager Hundal reported that Tri-City has been successful in providing people who qualify for Los Angeles County Healthy Way LA a ride from Kevin Armstrong to County USC to sign up. Following that, Tri-City is contacting Prototypes and Pacific Clinics who then take over care.

Executive Director Duff stated Tri-City is in the second year of the Community Well-Being Grant program, and that 38 applications were presented, which is very exciting.

**4. MENTAL HEALTH COMMISSION - ACTION ITEM**

A. Approval of Minutes from April 18, 2012 Mental Health Commission Meeting

Board Member Garcia motioned that the Mental Health Commission approve the minutes from April 18, 2012 as herein presented; Board Member Perez seconded. Without objection, motion was unanimously approved.

Executive Director Duff stated for the record that Lauren Marshall, staff liaison for the City of Claremont, was in attendance at the April 18, 2012 Mental Health Commission meeting, but her presence was omitted from the minutes of that meeting.

**5. GOVERNING BOARD/MENTAL HEALTH COMMISSION - DISCUSSION ITEMS**

None.

**6. GOVERNING BOARD/MENTAL HEALTH COMMISSION - PUBLIC COMMENT**

Heidi Bonadie, NAMI Pomona Valley affiliate, commended Tri-City on their commitment to strengthening communication with agencies who serve the community. She thanked Tri-City for their remarkable work within the community, and stated NAMI is stronger for the relationship.

Dick Bunce, NAMI Pomona Valley affiliate, stated MHSA funding has been wind under the wings of NAMI Pomona Valley. He stated Krystal Hays has been a pleasure to work with and has been a driving force. Two town meetings in Pomona will be held in June in an effort to dialogue with the faith-based community, and he is hoping for inroads into some neighborhoods they have not been able to make before. He stated it is exciting to be doing innovative things in partnership with Tri-City.

**7. GOVERNING BOARD/MENTAL HEALTH COMMISSION - ADJOURNMENT**

Without objection, both the Governing Board and Mental Health Commission meetings were adjourned at 5:35 p.m.