



**MENTAL HEALTH COMMISSION MEETING  
MINUTES**

**September 11, 2012**

**ATTENDANCE**

**Present:**

Arny Bloom, Vice-Chair  
Cheryl Berezny  
Joseph M Lyons MS , Ph D  
Donald R. Perez  
Davetta Williams

**Absent:**

Paul Capraro, Chair  
Maria Elena Garcia  
Betsy MacLaren  
Sylvia Whitlock, Ph.D.

**Guests:**

Betsey Coffman, League of Women Voters  
Lauren Marshall, City of Claremont

**Staff:**

Jesse H. Duff, Executive Director  
Luis Garcia, Programs Analyst  
Nancy Gill, Director of Operations  
Rimmi Hundal, MHSA Manager  
Toni Navarro, LMFT, Director of Clinical Program Services  
Elizabeth Owens, LMFT, Manager of Best Practices  
Donald Pruyne, Housing Project Manager

**I. CALL TO ORDER**

Arny Bloom called the meeting to order at 3:35 p.m.

**II. ROLL CALL**

A visual roll call was taken.

### III. MINUTES

- A. Approval of Minutes from the Mental Health Commission Meeting held July 10, 2012

Action: Cheryl Berezny motioned that the Mental Health Commission approves the Minutes from the Mental Health Commission meeting held July 10, 2012 as herein provided; Donald Perez seconded. Without objection, motion was unanimously approved. (5-0-4-0) (Capraro, Garcia, MacLaren, Whitlock)

### IV. PRESENTATION

- Elizabeth Owens, LMFT, Manager of Best Practices provided information on Collaborative Documentation which is a process in which service providers and clients collaborate in the documentation of the client's Assessment, Treatment Planning and Progress Notes. Ms. Owens provided some values of using Collaborative Documentation such as reducing time spent on documenting a session after the session has ended, reducing delays in processing and increasing revenues; provides clients with an opportunity to offer feedback about their treatment and clarify their comments or impressions; and engages the client in treatment and supports person centered services and interventions. Ms. Owens reports that since implementing the Collaborative Documentation process she has received positive comments from many Tri City service providers and clients on its benefits.
  
- Don Pruyn, Housing Project Manager, provided an update on Tri City transitional and permanent housing projects. The Committee was informed that Gilbert Saldate, Public Outreach and Housing Manager successfully collaborated with the City of Pomona to receive 30 additional Shelter Plus Care vouchers for the Fresh Start Housing program. Tri City is anticipating the close of escrow for the 786 Park Ave apartments around September 17, 2012. This complex built in 1908 in Pomona's historic district will require substantial cosmetic upgrading. Tri City will be applying for a HUD Home grant through City of Pomona's Housing division to absorb some of these costs. Staff is working with David & Margaret Home, Inc and the project developer to finalize a Memorandum of Understanding (MOU) for the Cedar Springs (8 units) project located on the campus of David & Margaret Homes in La Verne. A draft MOU with Clifford Beers Housing to develop 38 units of permanent housing at 1445 E. Holt Ave Pomona and Option Agreement, for Clifford Beers to provide an option to purchase Tri City's vacant property at 2018 N. Garey Ave. is on the agenda this month for Governing Board approval.

- Toni Navarro, LMFT, Director of Clinical Program Services provided information on Tri City's Workforce, Education and Training (WET) planning process and distributed copies of John Ott's Tri City WET Plan Delegates guide to the Committee and also discussed an on-line staff survey completed by John Ott and his team. The next scheduled WET Delegates Meeting will be held at Ganessa Park in Pomona on September 20<sup>th</sup>.

## V. REPORTS

- Executive Director

Jesse Duff provided a brief report to the Commission on topics that included:

- Mental Health Services Act (MHSA) funding is expected to increase as is Realignment funding next year.
- Tri-City partnered with National Alliance on Mental Illness (NAMI) Pomona Valley Chapter in a stigma reduction media campaign and television commercials aired in the last few months to positive response. NAMI is looking to extend the running of these commercials in the coming months.

## VI. COMMISSION ITEMS AND REPORTS

Vice- Chair Arny Bloom announced that this week is Suicide Prevention Week .

## VII. PUBLIC COMMENT

None.

## VIII. ADJOURNMENT

Action: Davetta Williams motioned that the Commission meeting be adjourned and Arny Bloom seconded; following no objections from the floor, the meeting adjourned at 4:40 p.m.