

**TRI-CITY MENTAL HEALTH CENTER
JOINT GOVERNING BOARD / MENTAL HEALTH COMMISSION MEETING
MINUTES**

December 21, 2011

ATTENDANCE

Governing Board Present: Paula Lantz, City of Pomona, Chair
Chuck Leeb, Ph.D., City of Claremont, Vice-Chair
Robin Carder, City of La Verne
Carolyn Cockrell, City of La Verne
Joseph M. Lyons, MA, Ph.D., City of Claremont
Edina Martinez, PsyD, City of Pomona

Mental Health Commission Present: Paul Capraro, Chair
Arny Bloom, Vice-chair
Maria Elena Garcia
Betsy MacLaren
Sylvia Whitlock, Ph.D.
Davetta Williams

Guests: Bill Aguirre, City of La Verne
Kristin Turner, City of Claremont
Darold Pieper, General Counsel
Cheryl Berezny, Claremont Resident
Heidi Bonodie, NAMI Pomona Valley
Dick Bunce, NAMI Pomona Valley
Betsey Coffman, League of Women Voters
Donald R. Perez, Claremont Resident

Staff: Jesse Duff, Executive Director
Margaret Harris, Chief Financial Officer
Toni Navarro, LMFT, Director of Clinical Program Services
Nancy Gill, Director of Operations
Elizabeth Owens, Quality Assurance Manager
Rimmi Hundal, MHSA Manager
Don Pruyn, Housing Project Manager
Dana Stein, PEI Coordinator
Kally Russell, MHSA Administrative Assistant
Nancy Day, Executive Assistant

CALL TO ORDER

- A. Paula Lantz called the Governing Board Meeting to order at 4:48 p.m.
- B. Paul Capraro called the Mental Health Commission Meeting to order at 4:48 p.m.

ROLL CALL

- A. A visual roll call was taken for the Governing Board.
- B. A visual roll call was taken for the Mental Health Commission.

1. GOVERNING BOARD. INSTALLATION OF NEWLY APPOINTED GOVERNING BOARD MEMBER

Darold Pieper administered the oath of office to Carolyn Cockrell. Ms. Cockrell was recently reappointed as the City of La Verne Community Board Member through March 9, 2014.

Paula Lantz related that the Pomona City Council had recently appointed Freddie Rodriguez to the Tri-City Governing Board, however, he was unable to attend today's meeting due to other obligations.

2. GOVERNING BOARD. CONSENT CALENDAR

- A. Approval of Minutes from October 19, 2011 Governing Board Meeting
- B. Approval of Minutes from Special Governing Board Meeting of December 14, 2011
- C. Re-adoption of the Tri-City Mental Health Center Conflict of Interest Code for Fiscal Years 2012-13 and 2013-14
- D. Recycling of Furniture / Equipment

Joseph M. Lyons, MA, Ph.D. motioned that the Governing Board approves the Consent Calendar as herein presented; Robin Carder seconded. Without objection, motion passed on a vote of six in favor and one absent. *(Rodriguez) (6-0-1-0)*

3. GOVERNING BOARD. ACTION ITEMS

- A. Certification of Permanent Supportive Housing Developers Authorized to Serve as a Development Partner in the Implementation of the Tri-City Comprehensive Housing Master Plan

Jesse Duff and Don Pruyn provided background information on the selection process as outlined in the Comprehensive Housing Master Plan. This included the Request for Qualifications (RFQ), responses received, the formation of a Selection Committee and interview process.

Robin Carder motioned that the Governing Board certifies five Permanent Supportive Housing Developers to serve as a Development Partner in the implementation of the Comprehensive Housing Master Plan, and, approves the recommendations of the Selection Committee as herein presented;

Chuck Leeb, Ph.D., seconded. Without objection, motion passed on a vote of six in favor and one absent. *(Rodriguez) (6-0-1-0)*

- B. Acceptance of Tri-City Mental Health Clinic Remodel / Addition Project and Authorization for Staff to Initiate the Notice of Completion

Following a brief discussion, Joseph M. Lyons, MA, Ph.D., motioned that the Governing Board accepts the "Tri-City Mental Health Center Clinical Remodel / Addition Project" and authorizes staff to initiate the Notice of Completion; Edina Martinez, Psy.D seconded. Without objection, motion passed on a vote of six in favor and one absent. *(Rodriguez) (6-0-1-0)*

- C. Approval of Two New Projects Under the Prevention and Early Intervention (PEI) Plan to Include (1) Student Resiliency and (2) Stigma and Cultural Groups

Rimmi Hundal presented background information on the completion of Innovation planning and specifically two projects that had been identified as being more reflective of the goals and intent of programs now in operation under the Prevention and Early Intervention (PEI) Plan.

Dr. Chuck Leeb motioned that the Governing Board approves two new projects under the PEI Program to include Student Resiliency, and Stigma and Cultural Groups as herein presented; Dr. Edina Martinez seconded. Without objection, motion passed on a vote of six in favor and one absent. *(Rodriguez) (6-0-1-0)*

- D. Change of Regularly Scheduled Meeting of Tri-City Governing Board

Jesse Duff related that the next regularly scheduled meeting of the Tri-City Governing Board was being planned to coincide with a Public Hearing hosted by the Mental Health Commission for approval of the Tri-City Innovation Plan. The meeting will convene at 4:45 p.m. at the Ganesha Park Community Center in Pomona and likely begin with Closed Session for discussion of an urgent matter.

Without objection, so noted.

4. GOVERNING BOARD. REPORTS

- A. Executive Director

- MHSAs Updates

Wellness Center – The grand opening was held on November 3 and was a great success attended by many community elected officials and leaders.

Innovation Plan Development – The Delegates have completed their work and the Innovation Plan was posted on Tri-City’s website on December 16, 2011 for the required 30-day comment period. A Public Hearing is being scheduled on January 18, 2012 for approval of this Plan.

The Executive Director briefly commented on recent legislation to be effective January 1, 2012 that changes/clarifies rules under which retirees can work for public agencies. More information on this legislation will be provided at the Governing Board Meeting scheduled on January 18, 2012.

B. Chief Financial Officer

Refer to report.

C. Director of Clinical Program Services

Refer to report.

D. Director of Operations

Refer to report.

E. Quality Assurance Manager

Refer to report.

F. MHSA Manager

- Mental Health First Aid Trainings have continued throughout the Tri-City area with 423 individuals certified as of November 30, 2011. Additional trainings have been scheduled to occur in early 2012 and can be found on the Tri-City website (calendar).

5. MENTAL HEALTH COMMISSION. ACTION ITEM

A. Approval of Minutes from November 8, 2011 Mental Health Commission Meeting

Arny Bloom motioned that the Mental Health Commission approves the Minutes from November 8, 2011 as herein presented; Maria Elena Garcia seconded. Without objection, motion was unanimously approved. (6-0-0-0)

6. GOVERNING BOARD / MENTAL HEALTH COMMISSION. DISCUSSION ITEMS

None.

7. GOVERNING BOARD / MENTAL HEALTH COMMISSION. PUBLIC COMMENT

None.

8. GOVERNING BOARD / MENTAL HEALTH COMMISSION. ADJOURNMENT

Without objection, both the Governing Board and Mental Health Commission meetings were adjourned at 5:27 p.m.