



MISSION

By understanding the needs of consumers and families, Tri-City provides high quality, culturally competent behavioral health care treatment, prevention and education in the diverse cities of Pomona, Claremont, and La Verne.

TRI-CITY MENTAL HEALTH AUTHORITY MENTAL HEALTH COMMISSION AGENDA

**MARCH 9, 2021
3:30 p.m.**

MEETING LOCATION

Pursuant to California Governor's Executive Order N-29-20 (Paragraph 3), adopted as a response to mitigating the spread of Coronavirus (COVID-19), the Mental Health Commission is authorized to hold its public meetings via teleconference and the public seeking to observe and to address the Mental Health Commission may participate telephonically or otherwise electronically. Therefore, this meeting will be held via teleconference. The locations from where the Commissioners are participating are not listed on the agenda and are not accessible to the public.

To join the Mental Health Commission meeting click on the following link:

https://webinar.ringcentral.com/webinar/register/WN_0fbZ17-MSaeh1zE_VeAsw

**Or you may call: 1(213) 250- 5700 or 1(650) 242-4929
Webinar ID: 148 732 5737**

Posting of Agenda. The Agenda is posted 72 hours prior to each meeting on the Tri-City's website: <http://www.tricitymhs.org>

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Mental Health Commission on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Mental Health Commission. The public can make a comment during general public comments or on a specified agenda item by leaving a voice mail message at (909) 451-6421 or by writing an email to molmos@tricitymhs.org. All voice mail messages and emails received by 1:30 p.m. will be read into the record at the appropriate time. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section. No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Authority to all or a majority of the Mental Health Commission less than 72 hours prior to this meeting are available for public inspection at <http://www.tricitymhs.org>

CALL TO ORDER

Chair Henderson calls the meeting to Order.

ROLL CALL

Anne Henderson – *Chair*
Wray Ryback – *Vice-Chair*
Carolyn Cockrell – GB Liaison
Ethel Gardner

Joan M. Reyes
Twila L. Stephens
Alfonso Villanueva

David J. Weldon
Toni L. Watson
Davetta Williams

REGULAR BUSINESS

I. PRESENTATION

- A. “RECOVERY MOMENTS” STORY
- B. GREEN RIBBON WEEK DURING COVID-19 PANDEMIC

II. EXECUTIVE DIRECTOR REPORT

COMMISSION ITEMS AND REPORTS

Commissioners are encouraged to provide comments or ask questions about the community’s mental health needs, services, facilities and special problems. In addition, this is an opportunity to provide reports on their activities.

PUBLIC COMMENT

The Public may speak regarding any Tri-City related issue. No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

ADJOURNMENT

The next Regular Meeting of the Mental Health Commission will be held on **Tuesday, April 13, 2021 at 3:30 p.m.** via teleconference due to the COVID-19 pandemic.

TONI NAVARRO, LMFT
EXECUTIVE DIRECTOR



II. PRESENTATION

A. "RECOVERY MOMENTS" STORY

Staff will introduce Tri-City clients from Clinical and MHSA programs, respectively, to talk about their journey of healing and recovery.

B. GREEN RIBBON WEEK DURING COVID-19 PANDEMIC

Presenters: Lisa Naranjo, MHSA Program Supervisor-PEI
Jamie Ritchey, Community Capacity Organizer



**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: March 9, 2021
TO: Mental Health Commission of Tri-City Mental Health Authority
FROM: Toni Navarro, LMFT, Executive Director
SUBJECT: Executive Director's Monthly Report

COVID-19 OPERATIONS UPDATE FROM HUMAN RESOURCES

Since March 13, 2020, Tri-City has made quick adjustments to accommodate the ever-changing requirements associated with the COVID-19 pandemic in a continued effort to keep our employees, clients and community safe. Our Information Technology and Human Resources Department quickly established a telecommuting policy and outfitted our employees with laptops, cellphone and other equipment to successfully work from home and perform telehealth services. Additionally, our Facilities Department has long since established a more frequent and widespread cleaning and disinfecting plan which includes regular sanitation of Tri-City's public and high traffic areas such as lobbies, receptions, break and lunch areas, copier areas and restrooms throughout the day. In October 2020, the Facilities Department published a COVID-19 addendum to our Illness Injury and Prevention Plan which outlines further training and preventative measures Tri-City has taken such as courses on personal protective equipment, physical distancing measures, and education on how respiratory viruses spread.

Tri-City has abided by the CDC and CA Department of Public Health's quarantine guidelines. Initially our quarantine period was 14 days, but has since been reduced to 10 days in accordance with County and State guidance. In addition to reducing our quarantine period, Tri-City's Human Resources Department introduced an Administrative Order on January 6, 2021 requiring all employees to self-certify that they are free of symptoms that could be related to COVID-19 before entering any Tri-City location. This order requires each employee to self-check each morning prior to traveling to work to determine if they are in good health and free of symptoms. This order also outlined quarantine period requirements and return to work protocols.

On January 20, 2021, the Governing Board approved Tri-City's COVID-19 Prevention Program ("CPP") as required by Cal/OSHA which summarizes all of the aforementioned preventative measures and requirements into one standalone document.

To date, of 212 employees, Tri-City has had 35 staff test positive for the COVID-19 virus. Of those 35 staff members (16.51% of our workforce), only 3 (8.82%) of those cases were work-related. We contribute our low work-related transmission rate to all of our employees continued efforts to follow physical distancing protocols, personal

cleaning and disinfecting of their work areas, and remaining out of the workplace when ill.

BRAND PURPOSE + TRI-CITY COMMUNITY ASSESSMENT/FEEDBACK AND ORGANIZATIONAL REFLECTION PROJECT UPDATE

All Commission members should have received an email from the Executive Director this week inviting you all to participate in the next phase of Tri-City's community assessment/organizational review in partnership with Brand Purpose, LLC. The email contains a link that leads to an exclusive webpage for Tri-City Commissioners and Governing Board members which presents a short video, a quick survey, and invitation to sign up for a focus group with Brand Purpose representatives.

In early February, Brand Purpose completed the project's "Phase I" which was a 2.5 day conference that included conversation among 30+ community partners reflecting on mental health, the three cities communities, and the role of Tri-City. Brand Purpose is currently finalizing their report out of the event to be shared with Tri-City's Executive Team, who will bring it forth to the Mental Health Commission and Governing Board.