

**Grants Partners Planning Group  
Meeting Minutes  
1/25/2023**

Start Time: 8:32 AM

Attendees: 26

<b>Stakeholders/Partners</b>	<b>Affiliation</b>	<b>Attended</b>
Kristyne McPhail, Mental Health Support Specialist	Bonita Unified School District	
Mark Rodgers, Senior Director, Student Services	Bonita Unified School District	Y
Joshua Salazar, Student Identity Development & Education Coordinator, Pride Center	Cal Poly Pomona	
Ramon Coronado, Care Services Coordinator	Cal Poly Pomona	
Mike Cizek, Captain	Claremont Police Department	Y
Brad T. Cuff, Assistant Superintendent	Claremont Unified School District	Y
Lisa Banks-Toma, Mental Health Coordinator	Claremont Unified School District	Y
Ashley Cortez	Community member	
Ruben Cueva	Community member	
Enrique Villa, Director of Strategic Communications	Gente Organizada	
Anthony Hostetler, Credible Messenger	Just Us 4 Youth	
Eric Vasquez, Founder/CEO	Just Us 4 Youth	
Luis Antonio Orozco, ResQ Coordinator	Just Us 4 Youth	
Sulettma (Suly) Gutierrez, Credible Messenger	Just Us 4 Youth	
Tremale Ratcliffe, Program Supervisor (Youth & Young Adult Employment Services)	Just Us 4 Youth	
Isaura Campos-Argumosa, Supervisor	LA County Dept. of Child & Family Svs.	
Monica Rivas, Assistant Regional Administrator	LA County Dept. of Child & Family Svs.	
Sandra Sharma, Supervisor	LA County Dept. of Child & Family Svs.	
Ezequiel De La Torre, Coordinator I, Community Schools Initiative	LA County Office of Education	
Kim Griffin Esperon	LA County Office of Education	Y
Frank Cambero, Detective	La Verne Police Department	
Jay Alvarado, Sergeant	La Verne Police Department	
Christina Vera, President	National Alliance on Mental Illness-Pomona Valley	
Alyssa Bostrom, Lieutenant	Pomona Police Department	Y
Brad Paulson, Sergeant	Pomona Police Department	
Ryan Rodriguez, Lieutenant	Pomona Police Department	
Frank Guzman, President	Pomona Pride Center	
Patti Azevedo, Program Administrator, Pupil & Community Services	Pomona Unified School District	
Angie Besiant	Pomona Valley Hospital	Y
Jennifer Curlowicz	Pomona Valley Hospital	Y
Janolyn (Jill) Trojanowski, Manager Social Work, Palliative Care and Spiritual Care Services	Pomona Valley Hospital ER	Y

Karissa Gonyea, Supervisor, Social Work and Palliative Care	Pomona Valley Hospital ER	Y
Elijah McCauley, Clinical Trainer SBHG	Stars Behavioral Health Group	
Alexandra Oliva, Director of Student Outreach and Engagement	The School of Arts and Enterprise	Y
Brittany Nguyen	Tri-City Mental Health Authority	
Dana Barford, Director of MHSA and Ethnic Services	Tri-City Mental Health Authority	Y
Debbie Johnson, Program Manager	Tri-City Mental Health Authority	Y
Elizabeth (Liz) Aguilar, Clinic Supervisor I-MHSSA Grant	Tri-City Mental Health Authority	Y
Elizabeth (Liz) Renteria, Chief Clinical Officer	Tri-City Mental Health Authority	Y
Erin Sapinoso, Program Analyst II (Grants)	Tri-City Mental Health Authority	Y
Jasmin Solis, Mental Health Specialist	Tri-City Mental Health Authority	Y
Jeri Sprewell, CWA Program Supervisor I	Tri-City Mental Health Authority	
Jessica Arellano, Administrative Assistant	Tri-City Mental Health Authority	Y
Jessie Funes, Sr. Mental Health Specialist	Tri-City Mental Health Authority	Y
Keith Colder, Clinical Wellness Advocate III	Tri-City Mental Health Authority	Y
Keri Zehm, Program and Outcomes Analyst Supervisor	Tri-City Mental Health Authority	
Kitha Torregano, Human Resources Manager	Tri-City Mental Health Authority	
Lisa Naranjo, MHSA Program Supervisor	Tri-City Mental Health Authority	Y
Marga Methu, Clinical Therapist I	Tri-City Mental Health Authority	
Natalie Majors-Stewart, Chief Compliance Officer	Tri-City Mental Health Authority	Y
Nicholas Chang, Clinical Wellness Advocate II	Tri-City Mental Health Authority	Y
Nicole Lobato, PhD, Clinical Program Manager—ATC & TCG	Tri-City Mental Health Authority	
Octavio Hernandez, Clinical Supervisor I	Tri-City Mental Health Authority	Y
Raymond Zamudio, Clinical Therapist II	Tri-City Mental Health Authority	Y
Rimmi Hundal, Executive Director	Tri-City Mental Health Authority	
Shawn Smith, Med Support Team/Walk in Crisis/IOET/PACT Manager	Tri-City Mental Health Authority	Y
Trevor Bogle, Controller	Tri-City Mental Health Authority	
Adrienne Montero-Camacho, SOS Coordinator & Case Manager	University of La Verne	

#### Welcome and Introductions

- Review of housekeeping rules, values, and agenda
- Introductions via chat
- Anonymous demographic data survey (request for each attendee to complete at every meeting)

#### Mental Health Student Services Act

- Staffing Update: Staffing is 80% complete; eight out of 10 positions have been filled.
- Upcoming Transition to Independence training opportunity: March 14-16, 2023 9:30 AM-3:30 PM; contact Liz Aguilar via email [eaguilar@tricitymhs.org](mailto:eaguilar@tricitymhs.org) with interest and questions

- Tri-City received approval of its MHSSA project from MHSOAC.
  - o Overview of MHSSA project components: goals, services, and activities
- Review of sub-granting process and Application
  - o Question- Are listed grant amounts per year or for the whole time? Answer- This is for the whole time, but the amounts can be adjusted once applications are received. It is unknown who will be applying, so these amounts might vary depending on how many applications are received.

#### Crisis Care Mobile Units

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- Update on Action Plan: deadline for submission—February 14, 2023
  - o A draft has been put together based on the data collected in past meetings.
- Overview of Action Plan:
  - o Stakeholder involvement and coordination
  - o Community assessment
  - o Findings
  - o Implementation plan
  - o Mission, values, and goals
  - o Components and services
- Presentation of Tri-City's CCMU Concept Map
  - o Question—Will the mobile crisis team respond to all adults and children, or only under 25 and younger? The team will respond to all ages. The priority for this grant are individuals 25 and younger.
  - o Question-- It may still be early on but is the goal for the CCMU be setup similarly to PMRT in the community? If CCMU determines patient meets 5150/5585 criteria, facilitating transfer directly to IP psych hospital by ambulance transport? Answer—Yes, the goal is do a lot of those similar actions.

End time: 9:17 AM



# Partners Planning Meeting #6

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Liz Renteria  
Chief Clinical Officer

Debbie Johnson  
Programs Manager

Erin Sapinoso  
Program Analyst II

January 25, 2023: 8:30 AM via Zoom  
**We will begin the meeting shortly.**



# Zoom Housekeeping

- ▷ Remain on mute when not speaking; unmute when you would like to speak.
- ▷ Use the “Raise Hand” option (by selecting the “Reactions” button) to let us know you would like to say something.
- ▷ Chat is available for typing questions and comments and to participate in activities.

# Values

- ▷ Mission-focused
- ▷ Organization; effective and efficient work
- ▷ Respect and being respectful
- ▷ Open-mindedness and out-of-the-box thinking
- ▷ Openness and honesty (“the good, the bad, the ugly”)
- ▷ Address challenges and acknowledge strengths
- ▷ Positive communication



# Agenda

- ▷ Welcome and introductions (in chat)
  - ▷ Demographic data
- ▷ MHSSA
  - ▷ Staffing update
  - ▷ Transition to Independence Program (TIP) training
  - ▷ Approved project overview
  - ▷ Sub-granting process
- ▷ CCMU
  - ▷ Action Plan

# Welcome and Introductions



# Introductions (in chat)

- ▷ Name
- ▷ Position
- ▷ Organization



# Data and Reporting

- Request for demographic information of planning partners
- Voluntary and anonymous survey
- Complete at every grants partners meeting
- Link: <https://forms.microsoft.com/r/j6r5jej7PE>

# Mental Health Student Services Act

# New Staff Member

- ▶ Elizabeth Aguilar, MHSSA Clinical Supervisor

# Staffing Update

Staffing is 80% complete; eight out of 10 positions have been filled.

Staff Position	Status
Clinical Supervisor	Elizabeth Aguilar, LMFT
Clinical Therapist	Raymond Zamudio
Clinical Therapist	Marga Methu
Clinical Wellness Advocate	Keith Colder
Clinical Wellness Advocate	Nicholas Chang
Mental Health Specialist	Jessie Funes
Mental Health Specialist	Jasmin Solis
Program Analyst	Erin Sapinoso
Data Analyst & IT Support	In progress
Psychiatrist	In progress

# Upcoming Training Opportunity

- ▶ Transition to Independence Program (TIP)
- ▶ Model/practice for working with youth and young adults
- ▶ Target audience: adults who help youth
- ▶ **Dates: March 14-16, 2023 9:30 AM-3:30 PM**
- ▶ Contact Liz Aguilar via email [eaguilar@tricitymhs.org](mailto:eaguilar@tricitymhs.org) with interest and questions
- ▶ Registration information to follow

# MHSOAC-Approved Project

Tri-City Mental Health Authority's Mental Health Student Support Services Act Project aims to increase access to collaborative, coordinated, culturally-relevant, family driven, community and school-based services to high-risk youth in Pomona, Claremont, and La Verne.

# MHSSA Project Goals

- ▶ Increase service provision for children, youth, and young adults;
- ▶ Improve behavioral and physical health and functioning for individuals served;
- ▶ Provide person- and family-centered, trauma-informed care;
- ▶ Optimize all available funding/support sources to facilitate clients' positive outcomes; and
- ▶ Maximize behavioral health and school personnel workforce's clinical capacity and culturally relevant competencies



# MHSSA Services and Activities

- ▷ Creation of a screening tool to identify at-risk youth who could benefit from early intervention;
- ▷ Offers and linkages to therapeutic outpatient services;
- ▷ Case management;
- ▷ Prevention and early intervention;
- ▷ Community-wide campaign to increase mental health awareness, reduce discrimination against people with mental illness, and end mental health stigma; and
- ▷ Training to recognize signs of mental illness and substance use disorders, to provide initial support to youth who may be experiencing a problem, and to connect them to appropriate care

# Sub-granting Process and Application

Funds available for partners to support MHSSA project efforts that “provide increased access to mental health services in locations that are easily accessible to students and their families.”

Application submission: electronic

# Key Dates

Action	Date & Time
RFA Release	February 1, 2023
Bidders' Conference	March 1, 2023
Application Deadline	March 31, 2023
Notice of Intent to Award*	June 1, 2023
Last day of Sub-grantee project activities	June 30, 2026*
Last day of Tri-City Mental Health Authority MHSSA grant project	December 31, 2026

\*Last day of Sub-grantee project activities may occur earlier depending on approved project scope.

# Eligible Applicants

- ▷ Established Tri-City MHSSA project school partners:
  - ▷ Unified School Districts: Pomona, Claremont, Bonita
  - ▷ The School of Arts and Enterprise
  - ▷ Los Angeles County Office of Education
- ▷ Community partner agencies that work with youth populations specific to Tri-City's MHSSA project (e.g., LGBTQ+, youth in foster care, youth who have been suspended or expelled) may apply. **Community partner agencies may potentially receive a Sub-grant depending on availability of funds after awards are allotted to previously identified district/school entities listed above.**
- ▷ Sub-grantees must provide services for youth in the Tri-City service area: Pomona, Claremont, and La Verne.

# Funding

- ▶ A total of \$860,000 is available through June 30, 2026
- ▶ Award minimum: \$16,000
- ▶ Award maximum: \$48,000
- ▶ Sub-grant funds must be encumbered by June 30, 2026 and expended by September 30, 2026.

# Sub-grant Cycle

- ▷ Up to a three-year grant cycle
- ▷ Funds allocated in quarterly payments based on quarterly submission of invoices
- ▷ Sub-grants may be awarded for a short-term project, single year endeavor, or multi-year venture.
- ▷ Sub-grant funds must be encumbered by June 30, 2026 and expended by September 30, 2026.

# Allowable Costs

- ▶ Sub-grant funds must be used as proposed in the Sub-grant application, in compliance with the MHSSA, and in alignment with Tri-City's MHSSA Project Plan as approved by MHSOAC.
- ▶ Sub-grant funds may be used to supplement, but not supplant existing financial and resource commitments of the county, city, or multi-county mental health or behavioral health departments, or a consortium of those entities, or educational entities that receive a Sub-grant.
- ▶ Sub-grant funds cannot be transferred to any other program account for specific purposes other than the stated purpose of this Sub-grant.
- ▶ All expenditures must only support the program funded by the Sub-grant.

# Data Collection and Reporting

- ▶ Sub-grantees are required to collect and report data twice a year.
- ▶ Tri-City will work with Sub-grantees to develop a calendar, tools, and templates to assist with collecting and reporting required data.



# Crisis Care Mobile Units

# Action Plan

**Deadline for submission: February 14, 2023**

## Sections

- ▷ Stakeholder involvement and coordination
- ▷ Assessment
- ▷ Implementation plan
- ▷ Benchmarks/next steps
- ▷ Budget

# Stakeholder Involvement and Coordination

## Methodology

- ▷ Community engagement
- ▷ Stakeholders/partners
- ▷ Partners meetings
- ▷ Internal team planning
- ▷ Data collection and analysis
- ▷ Networking
- ▷ Crisis response learning and training
- ▷ Writing

# Community Assessment

- ▷ Quantitative and qualitative data sources
- ▷ Resources
- ▷ Needs
- ▷ Best practices

# Findings

- ▶ Tri-City service area needs mobile crisis services
  - Residents experience social and emotional issues that can lead to crisis events.
  - Death by suicide and accidental death from drugs and alcohol are areas of concern.
  - General lack of consensus in the local community around the definition of “crisis”
  - Lack of access to psychiatric hospitals and other crisis facilities
  - Shortage of qualified behavioral and mental health providers

# Implementation Plan

- ▷ Overview
- ▷ Detailed implementation plan (objectives and actions)
- ▷ Dissemination plan
- ▷ Sustainability plan
- ▷ Benchmarks

# Project Mission

Tri-City Mental Health Authority's Mobile Crisis Stabilization and Support Services for Youth project will provide individuals (in particular youth ages 25 and younger) experiencing crisis with care and support, meet their needs, and prevent and divert potential involvement in the criminal justice system. This project will create a system of mobile crisis response that is timely, makes the path to accessing mental and behavioral health care clear, delivers culturally and linguistically relevant resources and services, and determines the appropriate level of law enforcement engagement.

# Project Values

The Mobile Crisis Stabilization and Support Services for Youth project is motivated by the value of human life and the vital importance of mental health. Tri-City and partners in this project follow the philosophy that “crisis services are for anyone, anywhere and anytime” (SAMHSA). The people and agencies involved are committed to delivering help and saving lives. This project drives meaningful community collaboration to understand the root causes of suffering and determine the most appropriate and timely responses. Information and knowledge from and of individuals who experience crisis guide the development of project infrastructure and subsequent operation.



# Impact Goals

1. Provide mobile behavioral health crisis and non-crisis services to individuals experiencing behavioral health crises
2. Prioritize and deliver services for youth (ages 25 and younger)
3. Provide efficient response and deliver appropriate care and services to individuals seeking crisis support where they are located
4. Inform individuals how to access care and support services in the event they or someone they know experiences crisis
5. Prevent and divert individuals from involvement in the criminal justice system

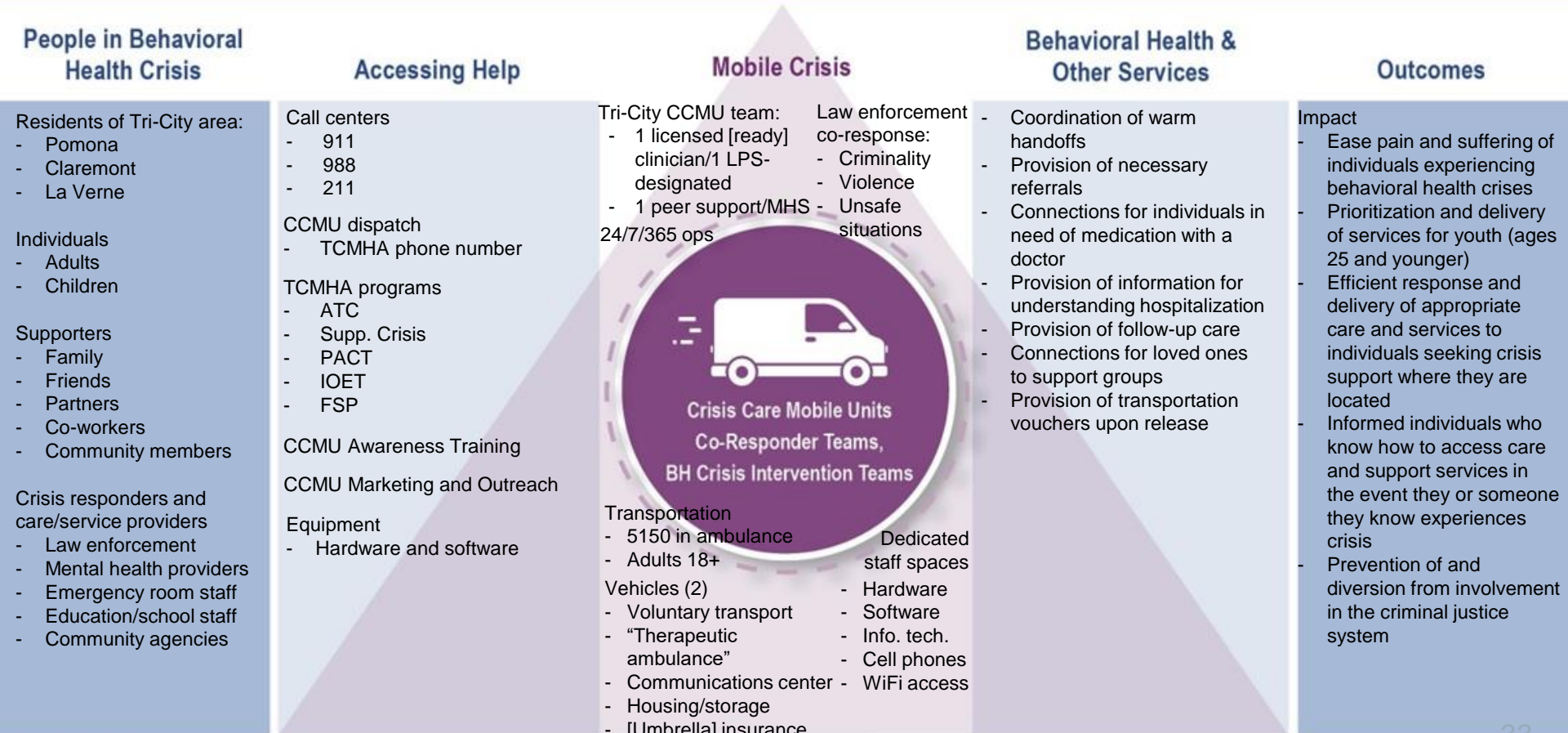
# Tri-City CCMU Components

- ▷ System for dispatching mobile crisis team (hotline)
- ▷ Standardized triage tool to determine dispatch
- ▷ Mobile crisis team response
- ▷ Mobile response team makeup: 2 multidisciplinary positions (including peer support specialist)
- ▷ Supplemental telehealth or telephone capabilities

# Tri-City CCMU Services

- ▷ Mobile crisis team response
- ▷ Face-to-face crisis assessment
- ▷ Crisis planning
- ▷ Follow-up/check-in
- ▷ Referrals to ongoing services
- ▷ Facilitation of a warm handoff
- ▷ Case by case transportation to appropriate level of care or treatment setting (18+)

# CCMU Program Concept Mapping



# Comments or Questions?

# Thank you!

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